



OMSAS 2014

Ontario Medical School Application Service

Important Dates

Mail documents several weeks in advance to ensure delivery by the deadlines.

Sunday, September 15, 2013 (4:30 p.m. EDT)

Deadline to register for/create an account for the OMSAS online application. Applicants must create their own personal account, and must not take over an account created by someone else.

Note: Applicants who obtain accounts after the September 15 deadline will be disqualified. Applicants must not share their login information with anyone.

Tuesday, October 1, 2013 (4:30 p.m. EDT)

Last day to submit applications. **There are no exceptions.**

Tuesday, October 1, 2013

All transcripts and academic documents must be received at OMSAS by this date. **This is a strict deadline.**

All Confidential Assessment Forms should be received by this date. **Note:** Failure to meet this deadline means that the application will be sent to the medical schools without these forms. The medical schools reserve the right to disqualify applications due to late references. Please consult the individual school sections of this booklet for full details.

Friday, October 4, 2013

Payments made by online banking and Western Union Business Solutions – GlobalPay for Students (bank-to-bank transfer for international payments only) must be received by this date.

Friday, November 1, 2013

Applicants must release all MCAT scores to OMSAS.

Tuesday, May 13, 2014

First date for offers of admission.

Monday, June 30, 2014

Final transcripts must be received at OMSAS by this date.

Applicant's Checklist

Before submitting your application, ensure that you have checked the following:

- Have you requested that the registrar's office send transcripts to OMSAS for all course work prior to the current academic year (for all postsecondary institutions other than Ontario universities)?
- Have you written the MCAT (if required) and requested that your scores be released to OMSAS?
- Have you requested confidential assessments using the forms provided?
- Have you provided a copy of your Canadian Immigration Record of Landing or Permanent Resident card (if applicable)?

Document last revised: July 11, 2013

Apply online at: www.ouac.on.ca/omsas/



OMSAS 2014

Applicants should read the entire instruction booklet before completing the application.

It is the applicant's responsibility to ensure that the application materials and the required documentation are received at OMSAS by the deadlines published herein. Applicants are advised to keep verifiable records of requests for transcripts, letters of reference, etc.

Submit only one application. There are no refunds.

Applications and supporting documents are used only for the year specified. A new application is produced annually.

Inquiries

General inquiries: omsas@ouac.on.ca
Technical support: omsas_support@ouac.on.ca

Mailing Address

OMSAS
Ontario Universities' Application Centre
170 Research Lane
Guelph ON N1G 5E2

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About OMSAS

The Ontario Medical School Application Service (OMSAS) is a not-for-profit, centralized application service for applicants to the six Ontario medical schools. OMSAS was developed by the admissions officers at these schools and is operated by the Ontario Universities' Application Centre (OUAC) to facilitate the process of applying to Ontario medical schools. Each school is completely autonomous in reaching its own admission decisions, with OMSAS providing only the application processing service.

Applicants to Ontario medical schools submit only one set of application materials and academic documents, regardless of the number of schools to which they are applying. OMSAS does not accept "collect" (COD) courier deliveries of any documents.

The OMSAS online application can be found at: www.ouac.on.ca/omsas/. Applicants must complete an online application in order to apply to medical schools in Ontario. There are no paper applications.

The OUAC's website is a comprehensive one, where applicants can obtain information about the medical school application process and view details concerning their application.

Each of the Ontario medical schools has its own admission requirements and reserves the right to determine if degrees granted by postsecondary institutions are suitable for the purpose of admission. Applicants should be aware of the variations in the admission requirements and be sure that they qualify for consideration before indicating that they wish OMSAS to forward their application to a particular university. OMSAS will process and forward applications to all requested medical schools regardless of the qualifications of the applicant or the completeness of the application. There are no refunds.

Applicants are advised to contact the medical school directly for additional information about the academic program and the admission of applicants. Contact details can be found in the university information section of this booklet.

Applicants should be aware that applying for admission to medical school is a lengthy process, depending on the number of schools to which they are applying. Applicants should allow from 10 to 30 hours or more of preparation time to complete their application.

Notice Regarding This Publication

While every effort was made to ensure accuracy in this publication, the OUAC and the medical schools reserve the right to amend the information presented as necessary at any time.

The medical schools and OMSAS do not endorse or support presentations or publications other than their own. Up-to-date information should be obtained directly from the schools' admissions offices or their websites.

About the OUAC

The Ontario Universities' Application Centre (OUAC), located in Guelph, Ontario, Canada, is a central bureau whose function is the processing of applications for admission to the province's universities. The OUAC provides cost-effective and efficient services achieved through innovative computer and data management activities.

Founded in 1971 by the Committee of Presidents of the Universities of Ontario (now called the Council of Ontario Universities) and the Ontario Universities' Council on Admissions, the activities of the OUAC are monitored by an Advisory Board. This board is appointed by, and reports to, the Council of Ontario Universities and is responsible for overseeing the operations and management of the OUAC. The board includes representation from each of its user groups and is chaired by a university president.

Essential Skills and Abilities Required for the Study of Medicine

The Council of Ontario Faculties of Medicine (COFM) has approved a policy regarding the essential skills and abilities required for the study of medicine by students registered in, or applying to, the MD program in any of the six Ontario medical schools. This policy also applies to the admission of students with disabilities. Applicants are strongly encouraged to visit: www.ouac.on.ca/omsas/ for a complete review of this policy.

Residency

Information regarding the Canadian Resident Matching Service (CaRMS) can be obtained from:

CaRMS
300-171 Nepean Street
Ottawa ON K2P 0B4

Telephone: 613-237-0075
Email: help@carms.ca
Website: www.carms.ca

In considering the option of applying to non-Canadian medical schools, applicants should fully understand that their access to residency positions in Ontario following graduation from such schools would be severely limited.

Registration/Licensure

Regulations regarding licensure in Ontario should be obtained from the College of Physicians and Surgeons of Ontario.

Note: Applicants who can answer "yes" to either of the following questions are strongly advised to consult with the Admissions Office of the medical schools to which they are applying, or consult with the College of Physicians and Surgeons at 416-967-2600.

1. Have you ever been convicted of an offence (not including traffic violations) for which a pardon has not been granted?
2. Are there any criminal charges pending against you?

Medical school graduates with criminal records may not be eligible to receive registration (licence) to practice medicine.

Graduates from a medical school outside of Canada or the United States should contact the Centre for the Evaluation of Health Professionals Educated Abroad (CEHPEA). Information can be found at: www.cehpea.ca.

The OUAC and Privacy

The OUAC takes extensive measures to ensure the safety and security of its website.

The OUAC encrypts application and credit card data using Secure Sockets Layer (SSL) technology, the industry standard for protecting web communications.

Email

Messages that are sent to the OUAC by email may not be secure. The OUAC recommends that applicants do not send any confidential information by email. Applicants who choose to send any confidential information via email accept the risk that a third party may intercept this information.

Declaration and Notice of Collection, Use, Disclosure and Treatment of Your Personal Information Provided as Part of Your Ontario Medical School Application Service (OMSAS) Application

The Ontario Universities' Application Centre (OUAC) was created by the universities of Ontario through the Council of Ontario Universities (COU). The OUAC has been processing applications on behalf of universities in Ontario since 1971. To apply for admission to a medical school at a university in Ontario, your application must be processed through the OUAC. The OUAC forwards your application information to the university(ies) of your choice. By applying through the OUAC, you agree that the university(ies) of your choice will obtain the personal information you have provided to the OUAC and the OUAC will collect, use, disclose and otherwise manage your personal information as set out in this Declaration and Notice.

The personal information requested in this application is required by the OUAC and by the medical schools for the purpose of your application and must be provided together with your application fee. Incomplete applications will not be considered. Medical schools may require additional personal information from you to complete your application. Medical schools may use and disclose your personal information for other purposes in accordance with their own admission and personal information policies and practices, including requirements for government enrollment reporting, which you must investigate yourself. For example, medical schools will require you to provide them with information about whether and to what extent you have a prior criminal record. Universities also disclose personal information to regulatory authorities, law enforcement or other persons, when authorized or required to do so by law.

It is your responsibility to ensure that your application information and all supporting documentation is truthful, complete and correct, and that your autobiographic and personal submissions are authored solely and entirely by you. The OUAC and the universities reserve the right to verify any information provided as part of this application. If any information in your application is determined to be false or misleading, concealed or withheld, or written by a third party, at the absolute discretion of the OUAC and/or a university, your application may be invalidated. This could result in its immediate rejection or in the revocation of an offer of admission or registration at a university. Any such information may be shared by the OUAC or by universities and colleges with the Association of Faculties of Medicine of Canada (AFMC), and with other universities and colleges across Canada.

The OUAC is committed to protecting your privacy in relation to the personal information you provide in support of your application. If, after providing your application, you do not register in an Ontario medical school, the OUAC will not retain any original documentation or paper records in respect to your application. Transcripts, autobiographical and personal submissions, and supplementary material in support of applications filed in a specific academic year will not be returned, forwarded or copied to applicants or forwarded to third parties prior to being destroyed at the end of each application cycle.

The OUAC retains the current (and historical) electronic version(s) of your demographic, academic and choice data provided in your application in accordance with the OUAC's records retention policy and maintains administrative, technical and physical safeguards in an effort to protect against unauthorized access, use, modification and disclosure of your personal information. The OUAC will maintain the confidentiality of all personal information it collects in connection with the application and will disclose such personal information only for the purposes described in this Declaration and Notice. The OUAC stores electronic records off-site as part of its disaster recovery procedures. You are solely responsible for keeping your OUAC application user identification, login information and other registration information confidential and secure. Please notify the OUAC immediately if you suspect any unauthorized access, use or disclosure.

Collection of Personal Information

- The OUAC will collect the personal information you provide in your application, or in reference to your application, to process your application to the university(ies) of your choice.
- The OUAC may collect information about your status as a Canadian Aboriginal person. You are not required to provide this information; however, if you provide it, the OUAC will forward it to the university(ies) of your choice to allow the university(ies) to inform you of specific services available to Canadian Aboriginal students, in an effort to improve the availability of medical education and care throughout Aboriginal communities.
- The OUAC will collect transcripts from educational institutions, as provided by you.
- The OUAC will collect your Medical College Admission Test (MCAT) scores directly from the Association of American Medical Colleges (AAMC) with the consent you provide when you submit this application.
- The OUAC will collect personal information from individuals you provide as references.

- The OUAC will collect payment information from you (or from whoever is paying for this application) to process your application payment. All credit card processing is done by a third party and no cardholder data is collected, transmitted or stored on OUAC systems.

Use of Personal Information

- The OUAC will compile and process your application and payment.
- The OUAC will use personal information from all medical school applications to create aggregate, non-personally identifiable information for use by the public, via the OUAC website, by Ontario government ministries (Ministry of Training, Colleges and Universities [MTCU], Ministry of Health and Long-Term Care); the Medical Admissions Committee (a sub-committee of the Council of Ontario Faculties of Medicine [MAC-COFM]); and academic researchers (at the discretion of the OUAC and the medical schools) for admissions, enrollment and other academic policy development and research purposes.
- The OUAC and/or the universities will use your date of birth for identification and document matching purposes.
- If you have ordered electronic transcripts in support of your application, the OUAC may use your personal information to process your transcript request.

Disclosure of Personal Information

- The OUAC will disclose your demographic, academic and university/program choice data to all universities for which you have submitted an OMSAS application.
- In the event that you have applied to a joint or collaborative university/university or university/college program, the OUAC and/or the universities will disclose your application information to the relevant partner Ontario college(s) or university(ies).
- The OUAC will send the individuals you list as references an acknowledgement letter advising them that they have been named as a reference. If your references contact the OUAC with questions regarding your application, the OUAC will disclose personal information about you, as necessary and appropriate, to respond to the inquiry.
- If a third party who is paying for this application has questions regarding the payment for your application, the OUAC will disclose personal information about you, as necessary and appropriate, to respond to the inquiry.
- The OUAC and/or the university(ies) may use your personal information to validate or assign an Ontario Education Number (OEN). The OEN Registry is maintained by the Ministry

of Education, and is used for tracking and research purposes by the Ministry of Education, the MTCU, and postsecondary institutions, as allowed within the Education Act.

- The medical schools will disclose your application information to the AFMC, for research in medical education.
- If any information connected with your application is determined to be false or misleading, concealed or withheld, or contains evidence of academic dishonesty or inappropriate conduct, the AFMC, and universities and colleges across Canada will be advised, at the absolute discretion of the OUAC and/or a university.
- The OUAC will disclose personal information from all medical school applications in aggregate, non-personally identifiable form, to the public via the OUAC website, to Ontario government ministries (MTCU, Ministry of Health and Long-Term Care); MAC-COFM; and academic researchers (at the discretion of the OUAC and the medical schools) for admissions, enrollment and other academic policy development and research purposes.
- If you have accepted an offer for admission to a medical school, the OUAC will disclose your name and date of birth to other medical schools across Canada to which you have applied for enrollment management purposes.
- The OUAC may disclose your personal information to regulatory authorities, law enforcement or other persons, as authorized or required by law.
- If you have ordered electronic transcripts in support of your application, the OUAC may disclose your personal information to the institution(s) from which you have ordered your transcripts to process your transcript request.

For more information about the collection, use, disclosure, and treatment of your personal information at the OUAC, review the OUAC's Privacy Code at www.ouac.on.ca/privacy/ or contact the OUAC Privacy Officer by email at privacyofficer@ouac.on.ca; by phone at 519-823-1940; or in writing at 170 Research Lane, Guelph ON N1G 5E2.

Applicant's Declaration

Applicants are required to consent to the personal information practices as set out in the "Declaration and Notice of Collection, Use, Disclosure and Treatment of Your Personal Information Provided as Part of Your Ontario Medical School Application Service (OMSAS) Application", and to certify the following statement:

I certify that the personal information and documents submitted in this application, or to be submitted (all of which constitutes the application), are true, complete and correct in all respects, including my

declarations as to citizenship and immigration status in Canada; that my autobiographic and personal submissions were authored solely and entirely by me; and that all information requested in this application has been disclosed. I understand that it is my responsibility to keep OMSAS and the medical school(s), to which I have applied, or at which I register, informed of any changes to the information in my application materials, and I agree to do so in writing immediately after any such change occurs.

Applicant Responsibilities

Applicants are expected to become familiar with and observe the application procedures for each medical school to which they are applying. Applicants should read the entire instruction booklet and the specific information provided by each medical school before completing the application.

It is the applicant's responsibility to ensure that the application and all required supporting documentation is received at OMSAS by the published deadlines. Normally, unsolicited application materials and information will not be considered for admission purposes. Faxed documentation will not be accepted.

Failure to comply with the admission requirements and deadlines may result in the cancellation of the application. Application fees are non-refundable.

The processing of an application may be delayed until all required transcripts and documentation are received as specified by the medical schools.

Supporting documentation received after the deadline will be forwarded to the applicable medical schools; however, OMSAS cannot guarantee that the medical schools will consider these documents.

Submitting the Application

If an application has been successfully submitted, applicants will receive their OUAC/OMSAS Reference Number (2014-8xxxxx), after they have completed their payment information. They will also receive an Acknowledgement email from OMSAS. Applicants who have successfully submitted their applications should contact OMSAS immediately if they do not receive the Acknowledgement email, as this could be an indication that the email address was entered incorrectly.

Verification Report

After receiving the application and all of the official transcripts, OMSAS will perform an item-by-item review, comparing all courses on the academic record against the official university transcripts. After this review, and beginning in November, applicants will receive a Verification Report that indicates the data collected by OMSAS. The Verification Report will identify any missing university transcripts or Confidential Assessment Forms.

Applicants should be aware when they receive the Verification Report that OMSAS must follow certain conventions requested by the medical schools in the presentation of the data. This report represents only one part of the academic information used in the adjudication process. In addition, each school reviews all of the admission material submitted by the applicant.

Each medical school reserves the right to determine whether degrees granted are suitable for admission to their medical program.

If applicants have any questions about the verification of the academic records, they should write immediately to OMSAS. The query will be answered and, if there is a difference of opinion about the processing of the academic record, both letters will be sent to the selected medical schools so that they will be aware of this discrepancy. Applicants are responsible for reporting any required changes to their academic record by December 15, 2013. **Note:** Schools may use their own admission formula, which may or may not use the GPA values calculated by OMSAS.

Application for Advanced Standing and Transfer

Applicants for advanced standing and transfer must contact the individual medical schools directly.

Scholarships

Some medical schools offer scholarships to certain applicants from specified groups. For information about scholarship availability and criteria, applicants should consult the academic calendar of the university or medical school concerned.

Police Record Check

Some schools require accepted applicants to undergo police record checks and these applicants will not be registered until this check has been completed. The medical schools reserve the right to withdraw an offer of admission based on the results of the police record check. For specific details, refer to each individual school's requirements.

Should any criminal charges be laid against an applicant after the police record check has been completed, the applicant is required to disclose this information to the medical schools that have offered admission. The medical schools reserve the right to revoke admission offers and/or registration at any time, as a result of reviewing information pertaining to criminal charges.

CPR

Applicants must have completed a CPR Basic Rescuer Course (Level C) and be able to produce valid certificates before enrollment in medical school.

For McMaster and the Northern Ontario School of Medicine (NOSM), incoming students must provide evidence of a valid certificate in Basic Life Support for Health Care Providers.

OMSAS Secure Applicant Messaging Tool

The OMSAS Secure Applicant Messaging tool (SAM) allows applicants to send personal information to OMSAS via a secure process, ensuring that this information will be protected. Applicants can access SAM by logging in to their submitted application using their user ID number and password, and then selecting the appropriate link.

The following information must be changed using SAM:

- a. name or date of birth
- b. home or mailing address
- c. email address
- d. AAMC ID number
- e. referee's contact information

Changes to personal submissions, sketch or verifiers will not be accepted after the application has been submitted.

Offers of Admission

First-round offers of admission are sent out on May 13. Applicants may hold only one acceptance of an offer of admission to an Ontario medical school at any time. Responses to offers of admission must be submitted using SAM.

Personal Information

All sections of the application must be completed unless otherwise specified. Incomplete information will delay the processing of the application. The following data elements are collected for statistical purposes only and do not form part of the universities' admission decisions: gender and date of birth.

Language of Application

Applications for the University of Ottawa can be made in English or French. For all other universities, the application must be completed in the English language. Candidates must be proficient in both oral and written communication for their language of application.

Official Legal Name

Applicants should ensure that the name under which they apply is the complete name by which they are legally and correctly known. It is important for applicants to indicate former surname(s) (if applicable) when the surname(s) appear(s) on transcripts, a birth certificate or other documents.

Citizenship

Citizenship will be verified by all medical schools.

Note: Normally, only the medical schools at McMaster University and the University of Toronto consider applications from qualified non-Canadian applicants. The University of Ottawa will consider applications from the children of alumni who do not reside in Canada.

Permanent Residents (Landed Immigrants)

All Ontario medical schools consider applications from qualified Canadian citizens and permanent residents. Canadian permanent residents, for the purpose of admission to an Ontario medical school, are those who, by the application deadline, possess a Canadian Immigration Record of Landing or a Permanent Resident Card issued by Citizenship and Immigration Canada. Permanent residents must submit a copy of the record to OMSAS by the application deadline.

Canadian Aboriginal Applicants

Persons of indigenous ancestry, First Nations, Métis and Inuit peoples may identify themselves as such by indicating in the field provided. This is a voluntary declaration.

All persons identifying themselves as Canadian Aboriginal applicants must submit supporting documentation. Please consult the individual school sections of this booklet for full details.

First Language

The first language is the first language learned at home as a child and is still understood.

Once an application has been submitted, changes to personal information must be submitted using SAM.

Address Information

Applicants must complete both the mailing address and home address sections, even if the information is the same.

- Applicants must keep OMSAS informed of their current mailing address throughout the admission cycle so that they will immediately receive important information such as offers of admission.
- Applicants should indicate which address should be used after May 1.
- The home address is used by OMSAS for determining residency. This address can be changed later by the medical schools according to their regulations.
- Provision of an email address is mandatory. Email is the primary mode of communication between OMSAS, the medical schools, and the applicant. Please check that you have correctly entered your email address and add your university choices to your contact or safe senders list to ensure that all messages are delivered to your inbox.

Once an application has been submitted, changes to the address or email must be submitted using SAM.

Rural Origins

This data is collected to evaluate the demographics of medical school applicants in an effort to improve the availability of medical care throughout Canada. Provision of this information is optional.

Choices and Fees

The application service fee of \$210 is required of all applicants.

In addition to the application service fee, each medical school charges an institutional fee, payable to the OUAC at the time of application and to be included in the same payment. This fee assists the medical schools in covering some of the costs of evaluating admission applications. These fees will be forwarded to the medical schools by OMSAS.

Institutional Fees (in Canadian Funds)

McMaster	\$115
Northern	\$85
Ottawa	\$75
Queen's	\$100
Toronto	\$100
Western	\$100

Each transcript request costs \$12, with some exceptions.

All payments for applications must be received by OMSAS no later than October 4, 2013.

All fees are non-refundable. Your application will not be forwarded to your university choice(s) until you submit full payment to the OUAC. Fees for withdrawn university choices are not refunded.

Payment is part of the final "Submit" process and is accepted by:

- Credit card (MasterCard, VISA or American Express).
- Online banking through selected Canadian banks and credit unions. All payments must be made in Canadian funds.
- Western Union Business Solutions – GlobalPay for Students (bank-to-bank transfer for international payments only). Applicants can pay the Canadian dollar fees in the currency of their choice.

For more information about payments, visit the Methods of Payment page at: www.ouac.on.ca/payments/.

Autobiographical Sketch

The autobiographical sketch should be a comprehensive list of the pertinent details of an applicant's activities since age 16, within the categories that apply to the applicant:

- F: Formal Education (name of institution, dates, program, degree);
- E: Employment;
- V: Volunteer Activities;
- X: Extracurricular Activities;
- A: Awards and Accomplishments;
- R: Research; and
- O: Other.

Applicants are advised to list all activities that will give the admissions committees insight into who they are.

Applicants should include experiences, **both structured and non-structured**, that demonstrate an ability to determine needs in their community and a willingness to play a part in filling those needs. For instance, volunteer work is often perceived as only those activities that are coordinated by an organization. However, there are many forms of volunteer work. For instance, if an applicant was raised

in a farming community and helped to run the farm of a neighbour for a period of time when the neighbour was sick, this work would be considered volunteer activity. However, applicants should ensure that they have a contact for each of the activities that are listed.

In order to provide full information in the autobiographical sketch, it is recommended that applicants:

1. Consider and record (separate from the application) **all** activities since age 16; and then
2. complete the application by arranging these activities into the categories listed above. Please provide the information in point form. Do not forward supplementary pages, letters of recommendation, curriculum vitae, etc.

Applicants will be prompted to provide more specific details for the Employment, Volunteer Activities, Extracurricular Activities, Awards and Accomplishments, and Research categories. These details are not required for McMaster or Western. Candidates applying to Ottawa will be required to identify the top three (3) activities that are most important to their application in medicine, **in each category, and that have been completed during their postsecondary (university) studies.**

OMSAS collects this information on behalf of the medical schools. OMSAS will arrange the sketch in the order required by the medical schools. Please contact the medical schools for further information regarding the contents of the autobiographical sketch.

Verifiers

The verifier list should not contain the description of the activity. It should contain the person's title, first and last name, address, telephone number and any additional comments. Applicants may use the same verifier for multiple activities.

To associate a verifier with a given activity, enter a number in brackets beside the activity. This number should correspond to the number on the verifiers list.

Any activities that can be substantiated by academic transcripts do not require verifiers (e.g., scholarships, special commendations). In these cases, use "0" as the verifier number.

The medical schools reserve the right to confirm the information provided in these sections by consulting the individuals listed as verifiers.

Applicants to McMaster are not required to provide verifiers for the autobiographical sketch.

Referees

Confidential Assessment Forms

OMSAS is prepared to receive Confidential Assessment (Referee) Forms before the application, but not before August 1, 2013. The Confidential Assessment Forms must be forwarded to the referees, who should, in turn, forward the completed forms directly to OMSAS. Referees must attach a separate letter, printed on their usual stationery, elaborating on the information provided on the assessment form. The medical schools will not be able to give the applicant full consideration without this additional information.

Assessments must be completed in confidence by the referee and should not be made available to the applicant.

Applicants are expected to choose appropriate referees to complete the Confidential Assessment Forms. Referees should have extensive personal knowledge of the applicant and be in a position to reasonably make statements about the applicant's character, personal qualities and academic capabilities. It is recognized that referees may not be in a position to evaluate all of the characteristics requested; however, applicants should ensure that, in choosing their three referees, the subject areas are covered. At least one referee should be a non-academic/character referee. OMSAS cannot advise applicants in selecting referees.

Only three Confidential Assessment Forms may be used by each applicant. If OMSAS receives more than three assessments or additional letters of reference, the additional references will not be forwarded to the medical schools.

The submission of a University Premedical Advisory Report (provided by some schools in the United States) will be accepted but does not replace the use of the three Confidential Assessment Forms.

Confidential Assessment Forms are printed by the applicant from within the online application. This occurs before the application is submitted and an OUAC/OMSAS Reference Number is assigned to the applicant. Therefore, the pre-printed number on these forms will be the applicant's user ID (IT#) rather than the Reference Number. OMSAS will use the user ID number to link the assessment forms to the applicant's application.

Applicants should avoid making changes to their referees once their forms have been printed and distributed to the referees, or once their applications

have been submitted. Reference forms from different referees than those stated on the application will cause delays in processing and could compromise applicant data. Use of reference forms with no barcode is discouraged and will delay processing, as the barcode is used to match referee information from the OMSAS application. If referee changes are unavoidable, applicants should inform OMSAS using SAM, and should provide the name of the referee being replaced, and the name and mailing address of the replacement. OMSAS will then send replacement reference forms via email.

Note: The Confidential Assessment Forms should be received by October 1, 2013. Failure to meet this deadline means that the application will be sent to the medical schools without these forms and will delay the progress of their first evaluation. Please consult the individual school sections of this booklet for full details.

Medical College Admission Test (MCAT)

Applicants should write the Medical College Admission Test (MCAT), if applicable, and have the results released to OMSAS. Refer to McMaster University, Queen's University, University of Toronto and Western University sections for MCAT requirements. Applicants must arrange for the official scores to be released to OMSAS. Applicants should visit www.aamc.org/mcat/ for further details about the test.

Applicants must indicate their AAMC ID number (an eight-digit number assigned by the Association of American Medical Colleges) and their most recent test date. Applicants who are writing for the first time in July, August or September 2013 may not have received their AAMC ID number at the time of application. If this is the case, applicants should ensure that they provide OMSAS with this number, by using SAM, as soon as they receive it.

Each year that applicants apply, they must contact the AAMC and request that all of their MCAT scores be released to OMSAS. The Ontario medical schools require full disclosure of all MCAT score results.

Applicants who have written the July, August or September 2013 MCAT must wait until their scores are made available before requesting their release to OMSAS. All scores must be released to OMSAS by November 1, 2013. **The medical schools reserve the right to disqualify an applicant if they do not receive the applicant's MCAT scores by November 1, 2013.**

Note: The medical schools are aware that applicants may not have received the results of the September writings of the MCAT prior to the October 1, 2013, OMSAS application deadline. Fees will not be refunded for choices dropped because the MCAT results did not meet eligibility requirements set by the medical schools.

Once an application has been submitted, changes to the MCAT information must be submitted using SAM.

Transcripts

Official transcripts are required for each college, CEGEP, university, junior college or graduate school that applicants have attended. All postsecondary school transcripts are required. OMSAS does not require International Baccalaureate (IB) or Advanced Placement (AP) transcripts unless these courses satisfy a prerequisite. To be official, transcripts must be sent directly from the Registrar's Office to OMSAS, be imprinted with the school's seal and/or bear the appropriate signatures. OMSAS will not use transcripts sent by the applicant, nor undergraduate transcripts sent by graduate departments on behalf of the applicant.

Applicants should arrange with the registrar of their university to send a transcript of their marks to date directly to OMSAS (170 Research Lane, Guelph ON N1G 5E2) by October 1, 2013 (one copy only please).

Note: It is not possible to notify applicants of any outstanding transcripts at the time of the deadline. OMSAS is prepared to receive applicants' transcripts before their applications, but not before August 1, 2013.

Transfer credits, letter of permission credits and/or exchange program credits recorded on the transcript of another university cannot be accepted in place of the transcript from the university where the course was taken.

If the university/college that the applicant attended or is attending does not issue transcripts, the applicant must arrange with the registrar's office to provide OMSAS with an official statement of attendance and/or degree granted, by the October 1 deadline.

It is the applicant's responsibility to ensure that all transcripts and/or attendance statements are received at OMSAS by October 1, 2013.

Transcripts from Ontario Universities and Colleges

Applicants who have attended or are currently enrolled in an Ontario university **must** use the Transcript Request Form (TRF) with the application. Applicants who have attended an Ontario college **may** use this form. By completing the TRF and forwarding the appropriate fees, applicants authorize the OUAC to arrange for their official transcripts to be sent to OMSAS and do not need to contact the Registrar's Office directly.

Exceptions:

1. Applicants cannot use the TRF to order transcripts from the Royal Military College of Canada.
2. Requests for transcripts from the following divisions or programs at the University of Toronto must be made directly to that division: Additional Qualifications Program (AQ) at OISE; Continuing Studies; Toronto School of Theology; and Woodsworth Pre-University Program. If you attend/have attended one of these departments or programs, and require assistance with your online transcript request, please contact OMSAS at 519-823-1063.
3. Requests for the following York University transcripts must be made directly to that department: York University English Language Institute (YUELI) and Schulich Executive Education. Requests for transcripts from either Continuing Studies or Continuing Education must be made to the Division of Continuing Education. Requests for Additional Qualification (AQ) courses taken after 1993 must be made to Research and Field Development, Faculty of Education. If you attend/have attended one of these departments or programs, and require assistance with your online transcript request, please contact OMSAS at 519-823-1063.

Note: Algoma University is a former affiliate campus of Laurentian University. If you are a Laurentian-Algoma student or graduate, please request transcripts from Laurentian. All students admitted during or after 2009 are Algoma University students.

Fees are \$12 per transcript requested, with some exceptions. See the Transcript Request Form in the application. The transcript fees are non-refundable. Receipt of the TRF by October 1, 2013, satisfies the transcript deadline requirement.

The OUAC will not be responsible for the refusal of any university to provide transcripts (e.g., delinquent accounts, incorrect identification). Should a university not provide the transcript, the applicant

will be notified by the OUAC. If the applicant does not resolve these issues in a timely manner, the universities will not consider these transcripts upon their release.

Final Transcripts

At the end of the academic year, applicants who are still being considered for admission and who are currently attending university must arrange with their registrar's office to forward a copy of their final transcript directly to OMSAS. Applicants should obtain a copy of the final transcript for their records and verify its accuracy. Applicants to Western University who fail to forward a transcript to OMSAS will be disqualified. A transcript of the current year's December results is not required unless it is the applicant's final term. **Note that applicants who attend Ontario universities must use the TRF to order final transcripts.** Applicants can access this form by logging in to their submitted application using their user ID and password, and then selecting the appropriate link.

Note that the deadline for receipt of final transcripts is June 30, 2014. **Receipt of the TRF by this date does not satisfy the deadline requirement.**

Applicants who have completed the work for their degree should ask the university to indicate on the transcript that they are eligible for the degree or that it has been conferred.

Assessment of International Academic Credentials

Applicants, Canadian or non-Canadian, who have not met minimum course number criteria utilizing their Canadian or US data, and who require inclusion of their international education data, must have their foreign transcript assessed by World Education Services (WES). WES assessment greatly assists in the consideration of the application. Credentialing assessment means converting foreign academic credentials into their Ontario educational equivalents. The WES assessment should be released to OMSAS directly by WES. If the WES assessment includes a copy of the official transcript, the applicant is not required to request this transcript from their registrar. Please consult the individual school sections of this booklet for full details.

Applicants should request that a course-by-course evaluation be reported for their foreign grades. The assessment will not be valid without an overall GPA. However, the admissions committees of the medical schools reserve the right to apply their own evaluation. WES evaluations must be sent directly to OMSAS by WES, and must be received by the application deadline, October 1, 2013.

Note: OMSAS will convert grades of courses taken at accredited universities in the United States and applicants do not require a WES assessment.

To contact WES by telephone, call 416-972-0070 or toll-free 1-866-343-0070, or visit their website at: www.wes.org/ca/.

Postsecondary Education

Applicants must list all postsecondary institutions at which they have registered. These institutions include community colleges/CEGEPs, universities, junior colleges, graduate schools, and work taken on letter of permission, for transfer credit or on an exchange program. The institution should be selected from the “Institution Name” drop-down list in the “Institutions Attended” section, where possible. Applicants should choose the main campus name even if they (have) attend(ed) an alternate campus location. Applicants should enter the year followed by the month in the “From” and “To” boxes and complete the remaining boxes as appropriate. Applicants who are currently enrolled should enter “2014” as the final “To” date.

Undergraduate Academic Record

The medical schools receive applications from applicants who have studied at universities with various grading systems. The admission committees at the medical schools attempt to give each applicant equal consideration. The Postsecondary Education Undergraduate Academic Record and the Grading System Conversion Table display applicants’ academic records in a uniform manner and equate the various grading systems. The following courses of study are not normally included in the OMSAS GPA: naturopathic and chiropractic medicine, consecutive Bachelor of Education programs, college courses (even if transfer credit is granted), challenge for credit courses, diploma or certificate programs, graduate courses, and undergraduate courses taken as part of a graduate program.

The medical schools equate university work on the basis of the Ontario traditional academic year system. Applicants from universities operating in the semester system must list their courses in multiples of two semesters (i.e., semesters one and two are combined for first year; semesters three and four for second year). Applicants from the American schools’ quarter system list their courses in multiples of three quarters.

Each medical school may use a different GPA than is calculated in the Undergraduate Academic Record, based on their own admission criteria. Each medical school reserves the right to determine whether degrees granted are suitable for admission to their medical program. Applicants should refer to the medical school requirements section of this document for more information.

The Undergraduate Academic Record will include all information relating to undergraduate studies undertaken by the applicant. This record must display all relevant data in academic and calendar year sequence.

To record the required information, applicants should list their first academic year of study at each university, followed by their second year of study, etc. A cumulative GPA is calculated.

Foreign transcripts are processed as non-convertible, therefore a GPA is not calculated for universities outside Canada and the United States. OMSAS will process the grade conversion for Canadian university colleges and US schools.

OMSAS uses a 4.0 scale. Applicants’ grades will be converted using the Undergraduate Grading System Conversion Table and the scale noted for their university in the table. Applicants should not attempt to reconcile alpha grades to any of the percentage scales.

Courses for which a “Pass” grade is assigned are counted for credit, but will not be included in the GPA calculations.

Applicants must record all courses and marks, including failed, incomplete, repeated and supplementary courses. The number and name of each course taken should be listed in the same order as it appears on the transcript.

Where both alpha and numeric grades are reported on the transcript, the numeric grade will be used.

Do not use a GPA to report grades for individual courses.

Course Weight

Courses are weighted according to the length of study.

Full-year course:	weight of 2
Half-year course:	weight of 1
Semester course:	weight of 1
Three-quarter course:	weight of 1.5

Cumulative Average

OMSAS calculates the Cumulative Average by adding all of the course weights and all of the converted grades and then dividing the total course weights into the total converted grades. **Note:** The Cumulative Average is not an “average of the averages”.

Graduate Study Record

Transcripts are required for all graduate study work, although individual courses are not recorded on the academic record. Applicants should note the deadline of October 1, 2013, for receipt of transcripts. Applicants who have recently commenced graduate studies for which a transcript is not available should send a statement of registration from the registrar’s office to OMSAS by the transcript deadline.

Ontario Medical School Requirements

School Information Chart

Conditions académiques des écoles de médecine de l'Ontario

Tableau synoptique

This chart provides an overview of the six programs. Refer to each institution's requirements for full information. Failure to submit documentation required by an individual school will make your application incomplete at that school.

Le tableau qui suit donne un survol des six programmes. Rapportez-vous au texte de chaque école pour plus de détails. Votre demande d'admission à une école de médecine sera jugée incomplète si vous négligez de lui fournir les renseignements requis.

School	Applicants for 2013	Target Class Size for 2014	Length	Minimum Academic Requirements	MCAT	Prerequisites (one full credit required for each)	Non-academic Requirements	Transfer	Citizenship	Interview Date
École	Candidatures rentrée 2013	Grandeur cible des salles de classe pour 2014	Durée	Conditions d'admission - préalables	MCAT	Préalables (un crédit complet pour chacun)	Autres considérations	Transfert	Citoyenneté	Date d'entrevue
McMaster	4,561	203	Three years	Three full years undergraduate; any discipline	Yes	None	Confidential Assessment forms; CASPer; interview	No	No restrictions	Late March/early April
Northern Ontario School of Medicine	1,976	64	Four years	Four-year undergraduate degree; any discipline	No	None	Confidential Assessment forms; admissions questionnaire; interview	No	Canadian; permanent resident	March – April
Ottawa (English Stream)	3,476	116	Four years	Three full years undergraduate; any discipline	No	Biology/Zoology; Humanities/Social Sciences; the equivalent of any two of Biochemistry/Chemistry/Organic Chemistry	Interview; Confidential Assessment forms; CPR (level C) required; police record check; immunization record; detailed autobiographical submission	No	Canadian; permanent resident	February – March
Ottawa (Volet francophone)	329	40	Quatre ans	Trois ans d'études universitaires de premier cycle à temps complet; toutes disciplines	Non	Biologie/zoologie; humanités/science sociales; l'équivalent de deux cours en biochimie/chimie/chimie organique	Entrevue; Formulaires d'évaluation confidentielle; RCR (niveau C); vérification du casier judiciaire; dossier d'immunisation; curriculum vitae détaillé	Non	Canadiens; résidents permanents	Février – mars
Queen's	3,818	100	Four years	15 full undergraduate credits; any discipline	Yes	None	Confidential Assessment forms; interview; autobiographical sketch	No	Canadian; permanent resident	March
Toronto	3,153	259	Four years	Three full years undergraduate; 15 full course credits; any discipline	Yes	One of Humanities/Social Sciences/Languages; two Life Sciences	Confidential Assessment forms and letters; autobiographical essay; autobiographical sketch; interview	No	No restrictions	February – April
Western	2,360	171	Four years	Four-year degree or equivalent	Yes	N/A	Confidential Assessment forms; interview; CPR-C; Standard First Aid; police record check	Canadian medical school only	Canadian; permanent resident	March – April
Total Total(e)	19,673	953	19,673 applications from 5,982 individuals 19 673 demandes de la part de 5 982 personnes							



The following are the requirements for admission in fall 2014. Note that the admission policy is reviewed annually and the requirements from previous years may not apply. The university reserves the right to review and change the admission requirements at any time without notice.

Because of the nature of the selection procedures, deadlines are strictly enforced. All relevant documentation must be provided by the specified deadlines. Applicants must follow the instructions precisely.

Failure by the applicant to comply with the instructions, or to meet the deadlines, will result in disqualification of the application.

Falsification of Admission Information

Applicants should understand that, where it is discovered that any application information is false or misleading, or has been concealed or withheld, the application will be deemed to be invalid. This will result in its immediate rejection. If the student has already been admitted and registered, withdrawal from the university may be required. The MD Admissions Committee normally will not allow the applicant to re-apply to the medical program for seven years.

International Applicant Pool

The International Applicant Pool is on hold for this admissions cycle. Interested international applicants may still apply through the regular pool.

MD/PhD Program

McMaster offers an integrated MD/PhD program for up to three students each year. These students will demonstrate academic excellence and a strong motivation to pursue research as a major component of their future medical career. Students will be admitted into the Faculty of Health Sciences MD/PhD program with PhD studies in one of five graduate programs affiliated with the Faculty of Health Sciences at McMaster University. These include: Medical Sciences, Biochemistry, Health Research Methodology, Neurosciences and Biomedical Engineering. Potential MD/PhD students must submit a separate application to

this program in addition to the OMSAS application. To gain admission to the program, applicants must be accepted to both the MD program at the Michael G. DeGroote School of Medicine and one of the PhD programs listed above, offered through the School of Graduate Studies. Additional information and program application (due December 1, 2013) can be obtained at: <http://fhs.mcmaster.ca/grad/combined.html> or from the Office of Graduate Studies (Health Sciences), McMaster University, Faculty of Health Sciences, MDCL 2235, 1280 Main Street West, Hamilton ON L8S 4K1.

Admission Policy and Procedures

Selection Procedure

The following are the requirements for admission in the last week of August 2014.

The intention of the Michael G. DeGroote School of Medicine at McMaster University is to prepare students to become physicians who have the capacity and flexibility to select any area in the broad field of medicine. The applicant is selected with this goal in mind. Faculty members, medical students and members of the community are normally involved in the assessment of applications.

Admission and Registration

Application to the medical program implies acceptance by the applicant of the admissions policies and procedures and the methods by which candidates are chosen for the program.

Applicants must meet all the requirements described in this policy statement under sections called "Academic Eligibility", "Application Procedures", "Transcript Requirements", and "Computer-based Assessment for Sampling Personal Characteristics (CASPer)" in order to be considered in the process of selection for interview. Several hundred applicants will be invited for an interview in Hamilton in March or April 2014. Invitations for interviews are determined on the basis of the applicants' academic performance, assessment of their preparedness for a career in medicine, suitability

for the Michael G. DeGroote School of Medicine at McMaster University, and geographical status. From this group, a class of 203 will be selected. For the incoming class in August 2013, 28 of the 203 positions were designated for the Waterloo Regional Campus and 28 for the Niagara Regional Campus. All applicants invited to the McMaster MMI (Multiple Mini-Interview) will be asked to rank their campus choice (Hamilton Campus, Waterloo Regional Campus or Niagara Regional Campus) as number one (1), two (2), three (3) or no preference. Offers of admission to the medical school will be made from this master rank list, irrespective of campus preference. After the 203 positions are filled, registrants to the class will be offered a position based on their preference and geographical background. The offer of admission will be binding to a specific campus.

Application Procedures

By 4:30 p.m. EDT, October 1, 2013, the applicant must submit a completed OMSAS online application. Fees may be paid by credit card online at the time of application (deadline October 1, 2013); or, if paid by online banking or Western Union Business Solutions – GlobalPay for Students (bank-to-bank transfer for international payments only), OMSAS must receive your fees by October 4, 2013.

By October 1, 2013, the applicant must ensure that transcripts from all postsecondary institutions ever attended are received at OMSAS. See “Transcript/Registrar Statements Requirements” on page 18.

By October 1, 2013, the applicant must ensure that the three Confidential Assessment forms from the referees are received at OMSAS. While it is the applicant’s responsibility to make the request in sufficient time for this deadline to be met, Confidential Assessment forms that are received at OMSAS after the deadline will be accepted.

On Sunday, October 20, 2013, or Wednesday, October 23, 2013, the applicant must complete the CASPer test. This will be preceded by a two-week window for applicants to test their computer system.

Any additional information (provided by the applicant or by third parties on behalf of the applicant) that is not required as outlined above will not be incorporated into the applicant’s file and will not be used by assessors for purposes of selection.

Requirements

Academic Eligibility

Applicants must report, on the Academic Record, all grades received in the undergraduate degree credit courses in which they have ever registered. Failure to report courses, programs or grades on the Academic Record will result in disqualification of the application.

All applicants must fulfill the requirements (1), (2), (3) and (4) described below.

1. By May 2014, applicants must have completed a minimum of 15 full courses, or 30 half courses (or a combination) of undergraduate university work. There is no requirement that applicants carry a full course load. To satisfy this requirement, academic credentials obtained from a Canadian university must be from an institution with academic standards and performance consistent with those of member institutions of the Council of Ontario Universities (COU). The applicant must be able to demonstrate a high level of academic achievement consistently throughout their undergraduate career. An applicant who has completed a diploma at a CEGEP must have completed at least two additional years (10 full courses or 20 half courses) of degree credit work at an accredited university by May 2014.

Applicants who have a baccalaureate degree conferred by a university in less than three years by the time of application on October 1, 2013, and who meet the overall GPA requirement of 3.0 on the OMSAS 4.0 scale, are also eligible.

2. By October 1, 2013, applicants must have achieved in their undergraduate university work to date an overall simple average of at least 3.0 on the OMSAS 4.0 scale. While an overall simple average of at least 3.0 on the OMSAS 4.0 scale meets the minimal criterion for consideration of admission, prospective applicants should be aware that given the rapidly rising level of competition for a limited number of positions, a significantly higher GPA would provide them with a more reasonable chance of admission.

Marks for supplementary and summer courses will be included in the grade point average (GPA) calculation. Courses for which a “pass” grade is assigned are counted for credit but will not be included in the GPA calculation. For those attending a program where “pass” or “credit” is given in some courses in lieu of a letter or numerical grade, please note: in order for the GPA to be evaluated, independent

grades from a minimum of five half-year or five full-year courses are required, without which the application will not be considered.

An overall simple average will consist of all undergraduate university degree credit courses taken, with the exception of those taken on foreign exchange, in which the work of different years will be treated equally. This average is calculated by the applicant in the Academic Record section and verified on the OMSAS Verification Report, which is sent to applicants. The Michael G. DeGroote School of Medicine at McMaster University may also review this average.

Graduate experience of applicants will be considered in the admissions process if it is complete and the degree has been conferred by the application deadline, October 1, 2013. Individual grades received for course work taken as part of a graduate degree will not be included in the calculation of the GPA. Those applicants with a completed and conferred graduate degree at the time of application will receive additional consideration, to be included in the formula that determines the likelihood of an invitation to interview (master's degree holder +0.01; PhD degree holder +0.04), providing a significant, albeit not decisive, advantage for graduate degree holders.

Graduate students enrolled in a graduate program at the time of application must arrange for their supervisor, a member of their supervisory committee, or the Chair of the department to provide a letter indicating that they are aware the applicant intends to apply to medical school. Applicants should arrange for this letter to be received at OMSAS by October 1, 2013. If their graduate supervisor, member of their supervisory committee, or Chair of the department is one of their referees, a second letter is not required.

3. All applicants to the MD program are required to write the Medical College Admission Test (MCAT) prior to the deadline date of October 1, 2013. The score from the Verbal Reasoning section of the MCAT will be used in both formulae (offer of interview and advancement to collation [full file review]). A minimum score of 6 on the Verbal Reasoning component is required. The scores on the other sections of the MCAT will not be considered in the selection process. MCAT test results will be accepted provided that the test was written no more than five years prior to the application deadline. The most recent test result will be used for those applicants who attempt the MCAT more than once.

4. All applicants to the MD Program are required to complete CASPer in order to maintain eligibility. CASPer is a web based assessment of interpersonal skills and decision making, to be completed at a computer. Further details about CASPer can be found at: www.fhs.mcmaster.ca/mdprog/casper.html.

Aboriginal Applicants

Applicants who wish to be considered under the Aboriginal application process (First Nations, Inuit or Métis, as recognized in the Constitution Act, 1982) will also be required, at the time of application, to provide:

1. A letter that declares Aboriginal ancestry and provides specific information about First Nations, treaty, community, or organizational affiliation. The letter should request consideration under the alternate process and should expand on the candidate's academic and personal background, and reasons and motivation for wishing to become a physician.
2. A letter of recommendation from the applicant's First Nations, Band Council, Tribal Council, Treaty, community or organizational affiliation.
3. Proof of Aboriginal ancestry. Acceptable proofs of ancestry include: Status or Treaty card, Métis Membership card, Nunavut Trust Service card or Inuit Roll Number. McMaster University will only recognize Métis Membership cards from the provincial counterparts of the Métis National Council. McMaster University reserves the right to contact the card issuer to verify its authenticity. For details, please see: <http://metisnation.ca/index.php/who-are-the-metis/citizenship/>.

Aboriginal applicants are required to complete the OMSAS application and must meet the same minimum academic criteria for admission as set out for the general pool of candidates, including at least three years of undergraduate university education (15 full courses/30 half courses or a combination), an overall GPA of at least 3.0 as calculated on the OMSAS 4.0 scale, a score of 6 or higher on the MCAT Verbal Reasoning section, and completion of CASPer.

Geographical Consideration

The geographical status is determined from the autobiographical sketch. Applicants may be asked to provide evidence of geographical status.

In selecting applicants for interview, the bona fide place of residence will be used in the following order of priority:

1. Province of Ontario
2. Outside Ontario

Ninety percent of interview positions will be given to those whose place of residence is (1) the province of Ontario, and 10 percent of interview positions will be given to those whose place of residence is (2) outside Ontario.

To qualify for (1) above, an applicant must:

- a. be a Canadian citizen or permanent resident by October 1, 2013; and
- b. have resided in Ontario for at least three years, since the age of 14, by the date of possible entry to the program.

Any other applicant qualifies for (2).

Transcript/Registrar Statements Requirements

Transcripts from Ontario universities ordered through OMSAS via the Transcript Request Form (TRF) will be accepted if the TRF is received at OMSAS by the October 1, 2013, deadline. Applicants who have attended or who are currently enrolled in an Ontario university **must** use the TRF. Applicants who have attended or who are currently enrolled in an Ontario college **may** use the TRF. All other required transcripts and registrar statements must be submitted directly to OMSAS by the postsecondary institutions attended.

It is expected that applicants not using the TRF will request all transcript materials prior to September 15, 2013, to allow adequate time for processing requests and for receipt at OMSAS by the deadline. Applicants should be prepared to send OMSAS a copy of all dated postage receipts and dated correspondence related to their transcript requests by the application deadline, if required. In the event of a missing or late transcript, evidence that applicants have requested transcripts in a timely fashion will be required by the Michael G. DeGroote School of Medicine at McMaster University.

Foreign Transcripts/Registrar Statements

Applicants with foreign transcripts (outside Canada or the United States) and who require inclusion of their foreign grades (those who have not met the minimum course number criteria utilizing their Canadian or US data) must arrange for their transcript to be sent to World Education Services (WES) (see “Credentialing of Foreign Grades”, below). Applicants must arrange for their WES report along with a copy of their verified transcript to be sent directly from WES to OMSAS by October 1, 2013.

Note: It is not possible for OMSAS to notify applicants of any outstanding transcripts before October 1, 2013. Therefore, it is the applicant’s

responsibility to ensure that **all** transcripts and registrar statements are received at OMSAS by October 1, 2013. Failure to meet this requirement will result in the disqualification of the application.

Other Transcript Requirements to Avoid Disqualification

1. McMaster requires that applicants provide transcripts for all postsecondary courses/programs attended. These include community colleges, CEGEPs, junior colleges, pre-university programs, etc.
2. For courses taken on a “Letter of Permission” at another institution, or for which transfer credit/advanced standing was granted, applicants must ensure that a transcript from that other institution with the courses taken and the actual grade(s) achieved is received at OMSAS by October 1, 2013. This provision applies to courses as well as terms/semesters of study abroad taken as part of a regular program.
3. Evaluations of work terms done as part of a co-operative program are not required.
4. Only transcripts sent directly to OMSAS by the postsecondary institution(s) will be accepted. Transcripts sent by the applicant will not be accepted.

Note: OMSAS will provide a Verification Report to the applicant, which includes information about the receipt of transcripts.

Failure to meet all transcript requirements and deadlines will result in the disqualification of the application.

Credentialing of Foreign Grades

Applicants, Canadian or non-Canadian, who have not met minimum course number criteria by utilizing their Canadian or US data and who require inclusion of their international education data must have their foreign transcript assessed by WES at: www.wes.org. Credentialing assessment means converting foreign academic credentials into their Ontario educational equivalents. See the “Transcripts” section of this booklet for further details.

If an applicant with foreign university education meets the minimum course number requirement with Canadian or US undergraduate university degree-level work, the foreign grades will not be used in calculating the GPA. In this case, a WES assessment is not required; however, the transcript must be sent directly from the foreign university to OMSAS by the deadline.

English Language Proficiency

Each student granted admission to the Michael G. DeGroote School of Medicine at McMaster University must be proficient in spoken and written English. Students will be expected to write clearly and correctly in English. All application materials must be submitted in English, otherwise the application will not proceed further in the admissions process. Applicants whose first language is not English must satisfy at least one of the following conditions by October 1, 2013:

1. provide evidence that they have achieved a score of at least 86 on the internet-based TOEFL (iBT) with a minimum score of 20 in each of the four components, or the equivalent on other recognized tests (McMaster University's TOEFL code is #0936); or
2. have attended an educational institution at which instruction was in English for at least three years; or
3. have resided in an English-speaking country for at least four years.

Computer-based Assessment for Sampling Personal Characteristics (CASPer)

Computer-based Assessment for Sampling Personal Characteristics (CASPer), is a web-based assessment of interpersonal skills and decision-making, to be completed at your computer. Successful completion of CASPer is required to maintain applicant eligibility.

It is the applicant's responsibility to ensure that they have dependable access to CASPer online. No exceptions will be provided for applicants unable to take CASPer online due to being located at an international site in which internet is not dependably accessible due to technical or political factors.

Registering for CASPer

Upon applying via OMSAS to the Michael G. DeGroote School of Medicine at McMaster University, you are automatically registered for CASPer. The additional cost for CASPer is covered in the McMaster institutional fee (raised from \$75 to \$115).

CASPer Steps:

Step 1 - Choosing a Time to Take CASPer

CASPer may be taken on Sunday, October 20, 2013, or Wednesday, October 23, 2013, at several available time-slots on each day. Applicants to McMaster will receive an email on, or about, October 7, 2013, with instructions about registering their preferences for a date and time-slot. A lottery will be run to schedule your CASPer test, maximizing preferred time-slots where possible.

Step 2 - The Computer System Pre-Test

Prior to the CASPer test, applicants will be required to run a pre-test of their computer system to ensure that it meets the system requirements necessary to successfully run CASPer. CASPer is designed to run on very modest system requirements. For some, the pre-test will indicate requirement for download, including directions to those downloads, or in some cases, information about obtaining further support. Successful completion of the pre-test is required to maintain eligibility. Applicants to McMaster will receive an email on, or about, October 7, 2013, with instructions for pre-testing their system.

Step 3 - Completing CASPer

Applicants must log in to CASPer during their assigned date and time-slot. Applicants will not be able to log in at any other time. There are 12 sections to CASPer, each section requiring short-answer responses to three questions. Eight of the 12 sections are prompted by situational challenges arising in video-clips lasting roughly one minute in length; the other four are prompted by self-descriptive questions. A total of five minutes per section is provided for each typed response. A break of up to 15 minutes is allowed midway through CASPer. After the twelfth and final section, all applicants are required to complete an exit survey. The total time on task is approximately 90 minutes.

CASPer Results

As agreed upon provincially, feedback and scores of admissions assessments are not provided.

CASPer Test Security

Video-clips and prompting questions may change from date-to-date and from time-slot to time-slot. Typing signatures from applicant responses may be recorded. Subsequently, interviewed applicants may be required to type short-answer responses to questions for signature comparison. Research has demonstrated that working in tandem with others does not improve average CASPer scores.

CASPer Back-Up

CASPer is the result of seven years of work at McMaster University, supported by funding from the Medical Council of Canada, the National Board of Medical Examiners in the United States, and the Faculty of Health Sciences at McMaster. CASPer has been tested extensively to ensure successful implementation. However, as with all things computer- and internet-related, several back-up plans are in place. In the unlikely event of catastrophic technological failure, all applicants would instead respond online to a set of personal descriptor questions. The details of that back-up system would be provided to applicants under those unlikely circumstances.

Interviews

Several hundred applicants will be invited to Hamilton for an interview.

Because the interviews involve many other people, applicants **must** attend on the date and time specified. Applicants are responsible for their own travel expenses. Each applicant coming to interview will receive, in advance, a description of how the interviews are conducted. The selection of applicants is based on a composite score that includes, but is not necessarily limited to, GPA, MCAT Verbal Reasoning, the score from CASPer, and the score on the interview.

Selection

The information resulting from the process described above, as well as the Confidential Assessments from referees, is reviewed and used in the final selection. Successful applicants will be notified by email on May 13, 2014.

Registration

A registration package will accompany the letter of offer on May 13, 2014.

Police Information Check

Through the course of their medical school program, all medical students will serve vulnerable populations. In an effort to protect these vulnerable people against potential risk of harm, the Ontario Faculties of Medicine and many clinical agencies require that all medical students provide confirmation of the absence of a criminal conviction or outstanding criminal charges. At the beginning of each subsequent academic year in the MD program, students will be required to sign a criminal record and disclosure form to confirm that there has been no change in the information contained in the police information check.

The police information check, including a Vulnerable Sector Screening, is required.

Offer of admission is contingent upon provision of the above checks, at the applicant's expense. The Michael G. DeGroote School of Medicine will review the files of any applicants who have presented a "Not Clear" check to determine what action, if any, will be taken. For more information about obtaining a police information check with Vulnerable Sector Screening, please contact your local police agency.

Those applicants receiving an offer of admission to the MD program must provide their police check to the MD Admissions Office by August 2, 2014.

Immunization

Details about health regulations will be provided to those students who are offered admission to the program.

Advanced Standing/Transfer

The structure of the Michael G. DeGroote School of Medicine at McMaster University requires that all students begin with Medical Foundation 1. Therefore, there is no provision for advanced standing or transfer into the program.

Basic Life Support Training for Health Care Providers

All students offered admission are required to provide evidence of a current Basic Life Support (BLS) for Health Care Providers (HCP). Courses are readily available in most communities, from both the Red Cross and the St. John's Ambulance associations. Specific information will be sent to successful applicants prior to registration.

Address

MD Admissions
Michael G. DeGroote School of Medicine
McMaster University, MDCL 3104
1280 Main Street West
Hamilton ON L8S 4K1
Canada

Telephone: 905-525-9140, ext. 22235
Email: mdadmit@mcmaster.ca
Website: www.fhs.mcmaster.ca/mdprog/

Northern Ontario School of Medicine



Northern Ontario
School of Medicine
École de médecine
du Nord de l'Ontario
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General Information

The first medical school in Canada for the 21st century, the Northern Ontario School of Medicine (NOSM) has a mission to contribute to improving the health of the people and communities of Northern Ontario by advancing the highest quality of medical practice, learning, teaching, research and professionalism. This School of Medicine is the Faculty of Medicine of Laurentian University, Sudbury, and of Lakehead University, Thunder Bay. With main campuses in Thunder Bay and Sudbury, the School has multiple teaching and research sites distributed across Northern Ontario, including large and small communities.

NOSM is committed to educating high quality physicians and health professionals and to being internationally recognized as a leader in distributed, learning-centred, community-engaged education and research. Its overall vision is innovative education and research for a healthier north.

Grounded in Northern Ontario, the four-year MD program at NOSM provides learners with a unique mix of learning opportunities in a diverse range of sites, including Aboriginal and Francophone communities. Selection for the school's undergraduate program will favour those who are likely to thrive in the challenging northern and rural learning environments, including applicants from within Northern Ontario, rural and remote areas in the rest of Canada, and Aboriginal and Francophone applicants.

In developing the MD program, Patient Centred Medicine (PCM) was chosen as the major underlying concept of health and medicine. PCM is a comprehensive clinical method with six interactive components supported by substantial and growing research evidence. PCM links well to Learner Centred Education (LCE), which was chosen as the underlying concept of education for NOSM.

Throughout the four-year program, the curriculum is organized around five themes:

1. Northern and Rural Health;
2. Personal and Professional Aspects of Medical Practice;
3. Social and Population Health;
4. Foundations of Medicine; and
5. Clinical Skills in Health Care.

The focus of NOSM's MD program is on graduating skilled physicians who are ready and able to pursue further training and clinical practice anywhere, but who have a special affinity for, and comfort in, Northern Ontario. The curriculum is highly integrated, with learners undertaking much of their learning in small-group, patient-centred, case-based learning. The cases present complex, real-life scenarios that present people in their home, family and community contexts.

In addition to small-group, patient-centred learning, learners participate in hands-on practical classes, self-directed learning and clinical education in a range of different health service and community settings. Through the mix of themes and different learning modalities, the program covers core curricula, ensuring that learners gain a strong grounding in basic medical sciences, humanities, social and behavioural sciences, and clinical medicine.

Clinical education starts at the beginning of the program and occurs in a range of different settings. Community-based medical education is a key component of the program with learners learning not only in larger hospitals, but also in other hospitals, health services, family practices and various community settings. This approach ensures that learners gain a diversity of clinical knowledge and skills, and experience for themselves the special features of Northern Ontario. These features include the diversity of cultures, varying morbidity and mortality patterns with specific clinical challenges, and a wide range of health service delivery models, with particular emphasis on interdisciplinary co-operation and the whole health team.

The foundation for the four-year undergraduate medical education curriculum of NOSM is based on the social accountability mandate of providing a program that meets the needs of NOSM's learners and

health care needs of the people of Northern Ontario. To meet this mandate NOSM employs a distributed community engaged model for the delivery of the curriculum. It is a mandatory graduation requirement of the MD program that all learners, in groups of two or more, will be relocated from their assigned campus for Integrated Community Experiences (ICE). In year one, ICE is a four-week experience in an Aboriginal community. In year two there are two placements in select remote/rural communities for a minimum of four scheduled weeks. During year three of the program, learners are required to complete an eight-month longitudinal Comprehensive Community Clerkship (CCC) experience, away from their assigned campus, in one of 14 select communities located throughout northeastern and northwestern Ontario.

Communication information technology is essential to the success of NOSM's undergraduate medical program. Many of the learners' learning materials are provided through electronic communications, making full use of the wealth of educational resources available by CD-ROM, the internet and interactive two-way video transmission. Whether learners are located in the large regional centres of Thunder Bay and Sudbury, or in the smallest, most remote communities, they have the same access to information and educational resources as they would in a large metropolitan teaching hospital.

Admissions Policies and Procedures

NOSM reserves the right to review and change the admissions requirements at any time without notice. Please monitor our website for up-to-date information: www.nosm.ca.

All deadlines will be strictly observed. This applies to not only the receipt of the application itself, but also the receipt of all relevant documentation. Applicants are advised to follow the application instructions precisely. Failure to meet the deadlines or to follow the application instructions will result in the disqualification of the application.

The mandate of the School's Admissions Committee is to reflect the demographics of Northern Ontario in the medical school class profile. Applicants from within Northern Ontario, rural and remote areas in the rest of Canada, and Aboriginal and Francophone applicants will have an advantage in the admissions process.

Competitive applicants will demonstrate a high level of self-motivation, be self-directed and thrive in a small-group, case-based, distributed learning environment.

NOSM offers 64 places: 36 at Laurentian University in Sudbury (East Campus) and 28 at Lakehead University in Thunder Bay (West Campus). Applications are made to the school without designation of preference for a particular campus. Candidates who proceed to the third stage of the admissions process, the interview, will be asked to indicate their preferred campus. **While NOSM will endeavour to assign successful applicants to their preferred campus, it is unable to guarantee that all learners will be offered a seat at their preferred site.**

NOSM does not have seats reserved for residents of Northern Ontario or other rural and remote communities. Two seats in our entry class are reserved for Aboriginal applicants. We do not have seats reserved for out-of-province applicants or applicants from the military (Canadian Forces).

Citizenship

All applicants must be Canadian citizens or permanent residents (landed immigrants) prior to October 1, 2013.

Deferral Policy

NOSM does not generally grant deferrals of admission, though it will consider deferrals in exceptional circumstances. Requests are received through the Office of Admissions and are forwarded to the Deferrals Committee for consideration. Decisions of the committee are final and not open to appeal by the candidate.

Deadline Dates

October 1, 2013

The following documentation must be received by OMSAS by this date:

- The completed OMSAS online application by 4:30 p.m., EDT.
- **All** transcripts and academic documents.
Note: Receipt of the TRF by October 1, 2013, satisfies the transcript deadline requirement. Failure to report courses or programs on the Postsecondary Education Form will result in disqualification of the application.
- Additional documentation required of applicants to the Aboriginal Admissions Stream (see the Aboriginal Admissions Stream section for details).

It is the responsibility of the applicant to ensure that OMSAS receives the three required Confidential Assessment forms and the letters of reference submitted by the referees no later than October 1, 2013.

October 4, 2013

All payments must be received by OMSAS by this date.

December 30, 2013

For an applicant who has completed a graduate degree to be eligible for the 0.2 addition to their GPA, a transcript indicating proof of the graduate degree having been granted, must be submitted to OMSAS by this date.

May 13, 2014

First date for offers of admission.

Note: Applicants are advised to keep verifiable records of requests made for transcripts, referee submissions, letters of support, etc.

Falsification of Application Information

If it is discovered that any application information is false or misleading, or that information has been concealed or withheld, the application will be disqualified; or, if discovered after an offer of admission has been sent, that offer will be withdrawn. If these circumstances are discovered after the learner has been admitted into the medical program, the learner will be required to withdraw from the program. An applicant so discovered will be barred from applying to NOSM for five years. Other medical school admissions committees will be notified of the nature of the offence and the name of the applicant.

Admissions Selection Procedure

Applications that are incomplete and/or do not meet the minimum requirements are disqualified. Applications are initially screened and scored based on three components: grade point average (GPA), the autobiographical sketch and school submission questions, and context. Context is primarily based on an applicant's Canadian place(s) of residence of one year or more. Advantage is given to those applicants from within Northern Ontario, rural and remote areas in the rest of Canada, and Aboriginal and Francophone applicants. The scoring weight of each component is approximately one-third (1/3). It is the combination of the scores from these three components that will determine if an applicant receives an offer to interview. Approximately 300 of the top-ranked applicants are invited to participate in the admissions interviews. The final selection of applicants receiving an offer of admission is based on a combination of the total application and the interview score.

Academic Requirements

The minimum requirement for admission is a four-year undergraduate university degree, or equivalent, from a recognized institution in any discipline (e.g., science, arts, commerce, engineering, pharmacy). No preference will be given to one particular discipline over another. Applicants may apply in the final year of their four-year degree program; however, completion of the program and receipt of proof of degree will be required by June 30, 2014.

Mature Applicants

Applicants who are 25 years of age or older by the application deadline will be eligible for admission consideration based on the completion of a three-year undergraduate university degree in any discipline. Mature applicants who have completed a four-year undergraduate degree will be assessed for admission based on their four-year undergraduate degree. A mature applicant will have the opportunity to further elaborate on their experiences by completing an additional question in the School Submissions section of the application.

NOSM accepts applications from applicants who have pursued their undergraduate studies on a full-time or part-time basis, as well as from those who have completed course work by distance education or in the spring/summer term.

Applicants who have transferred from a college diploma into a university degree program must have completed, at minimum, the equivalent of one full year of undergraduate degree-level course credits (not including college course transfer credits) at the time of application.

Overall Grade Point Average

The minimum required GPA is 3.0 on the 4.0 scale. Grades will be converted to a 4.0 scale according to the OMSAS Undergraduate Grading System Conversion Table. The GPA is calculated on all converted grades of undergraduate courses completed at a recognized institution as of October 1, 2013. Only courses that are part of the degree awarded or to be conferred, will be considered in the GPA calculation. Additional undergraduate courses completed after a degree is awarded will not be used unless they are part of a subsequent undergraduate degree that will be completed prior to June 30, 2014.

Grades for supplementary, summer, and distance education courses will be included in the GPA calculation.

Courses reflected on the transcript as “Pass”, with no grade indicated, will not be considered in the GPA calculation.

If an applicant has repeated a course and both course grades appear on their transcript, both the past grade and the repeated grade will be included in the GPA calculation.

Applicants with a Subsequent Undergraduate Degree

Applicants who have completed a subsequent undergraduate degree program must have completed, at minimum, the equivalent of one full year of undergraduate course credits (not including transfer credits) at the time of application. An applicant with more than one undergraduate degree will have the GPA of each degree calculated and the highest GPA will be used as the GPA for the application. Transfer credit course grades are not included in the calculation of the subsequent undergraduate degree. Only newly completed courses will be included in the GPA calculation of the subsequent undergraduate degree.

Applicants with a Graduate Degree

Applicants who have completed a graduate degree may be eligible for a 0.2 addition to their GPA. In order for this addition to be applied, applicants must submit a transcript indicating proof of the graduate degree having been granted by December 30, 2013, directly to OMSAS. **Note:** the 0.2 addition will only be considered if the applicant has met the minimum GPA requirement of 3.0 overall in their undergraduate degree program.

Transcripts

Applicants will be required to report and supply transcripts for all degree credit courses in which they have been registered, including grades that they have received for these courses. All transcripts must go directly to OMSAS either electronically via the Electronic Request Form or by mail. Failure to report all courses, programs or grades on the Academic Record will result in disqualification of the application.

Applicants who are submitting transcripts for postsecondary education completed at universities outside of Canada or the United States will be required to have their foreign documents assessed by World Education Services (WES). The evaluation must include a program equivalency conversion, an overall grade point average conversion for each year of study, as well as a course-by-course conversion.

For those applicants who have completed foreign course work of two semesters or less (exchange programs) no WES evaluation will be required. However, original transcripts from the exchange institution attended are required to be submitted directly to OMSAS.

For courses taken on a “Letter of Permission” at another institution, or for which transfer credit/advanced standing was granted, applicants must ensure that a transcript from the original institution with the courses taken and the actual grade(s) achieved is received at OMSAS by October 1, 2013.

Note: Transcripts do not always report in-progress or winter 2013–2014 courses in which applicants are registered. In this situation, applicants must arrange for the Registrar of the institution they are attending to send a statement of registration and a list of courses to OMSAS by October 1, 2013.

Those applicants who are in progress with a graduate degree at the time of application must submit transcripts, indicating proof that their graduate degree has been granted, directly to OMSAS by December 30, 2013, in order to be awarded the 0.2 addition to their GPA.

Credentialing of Non-Canadian Transcripts

Applicants who are submitting transcripts for postsecondary education completed at universities outside of Canada or the United States will be required to have their foreign documents assessed by WES. The evaluation must include a program equivalency conversion, an overall grade point average conversion for each year of study, as well as a course-by-course conversion. This requirement will be waived for those applicants completing foreign coursework of two semesters or less (exchange programs). Instructions for using WES are on the OMSAS website.

Not Considered in Selection – MCAT

Applicants to NOSM are not required to write the MCAT (Medical College Admission Test).

Course Prerequisites

While there are no course requirements, NOSM values applicants who present evidence of a broad undergraduate education. Applicants with majors in science will be expected to have completed at least two full course equivalents in arts, social sciences and/or humanities within their degree programs, while applicants pursuing majors in arts, social sciences and/or humanities will be expected to have completed at least two full course equivalents in science within their degree program.

Non-Academic Considerations

NOSM seeks applicants who have a genuine interest in helping to fulfill the mandate and to uphold NOSM's values. Criteria that will be examined include, but are not limited to: having grown up in a community in Northern Ontario; demonstrated interest in living and working in Northern Ontario; demonstrated interest in working with underserved populations (no matter where they are); ability to identify community needs and willingness to play a part in filling these needs; demonstrated interest in cross-cultural experiences; and involvement in volunteer work and extracurricular activities.

Applicants are advised to list all activities that will give NOSM insight into who they are. Volunteer work is often perceived as only those activities that are organized by some organization; however, there are many forms of volunteer work. For instance, if you hail from a farming community and you helped to run the farm of a neighbour for a period of time when your neighbour was ill, this would be considered a volunteer activity. A verifier for each of the activities listed must be provided.

Aboriginal Admissions Stream Applicants

NOSM is committed to meeting the needs of the people of Northern Ontario and increasing the enrollment of Aboriginal students in medicine. At the earliest stages of development, NOSM engaged the Aboriginal communities of Northern Ontario as part of its mandate to be accountable to the cultural diversity of Northern Ontario. The Aboriginal Affairs Unit at NOSM is there to encourage and nurture Aboriginal students into and throughout medical school.

Persons of indigenous ancestry, First Nations, Inuit or Métis, as recognized in the Constitution Act, 1982, may voluntarily identify themselves as such. All Aboriginal applicants are considered under the General Admissions Stream, unless they choose the Aboriginal Admissions Stream. Applicants who wish to be considered in the Aboriginal Admissions Stream are required to:

- Write a letter that declares your Aboriginal ancestry and gives specific information about your First Nations, Treaty, community or organizational affiliation. The letter should include:
 - why you would like to be considered as a candidate in the Aboriginal Admissions Stream;
 - details about your cultural and personal background; and
 - examples of how you are culturally connected to your a) Aboriginal community or b) community.

- Provide a letter of recommendation from your First Nations, Band Council, Tribal Council, and Treaty, community or organizational affiliation. Choose someone who knows you well and can comment on your character and your suitability for medicine.
- Provide proof of Aboriginal ancestry.

This documentation must be sent directly to OMSAS by October 1, 2013. Applicants interested in the Aboriginal Admissions Stream are urged to contact the Office of Admissions at 1-800-461-8777 (Canada-wide toll-free number) or 807-766-7317 for more information.

The Aboriginal Admissions Sub-Committee reviews all Aboriginal Admissions Stream applications, makes recommendations to the Admissions Committee, and assists with the Aboriginal recruitment process. In addition to Elder participation, this Committee is comprised of an Aboriginal Faculty Member (Chair), the Assistant Dean of Admissions, the NOSM Director of Aboriginal Affairs, an Aboriginal physician, Aboriginal residents, a representative of an Aboriginal Educational Organization, an Aboriginal community member, and NOSM Aboriginal students.

Those who self-declare as Aboriginal but do not choose to apply through the Aboriginal Admissions Stream will not be reviewed by the Aboriginal Admissions Sub-Committee and thus will not have the advantage of recommendation to interview.

Francophone Applicants

NOSM encourages applications from Franco-Ontarian applicants and other Francophone applicants. The language of instruction and assessment for the School is English. However, there will be opportunities for clinical placements with French-speaking clinicians in French-speaking communities. Other opportunities for learning in the French language include educational resources, self-directed groups and electives.

Anyone choosing the designation of Francophone, for the purposes of the admissions process, on the application form must be fluent in spoken and written French. In addition, applicants must meet one of the following criteria:

- One parent is Francophone and applicant attended at least six years of French school (not immersion).
- Applicant has a diploma from a French secondary school.

- Applicant can demonstrate use of French in daily activities and/or a connection to a Francophone community.

Applicants who choose the “Francophone” designation on the NOSM application may be required to demonstrate their proficiency in both written and spoken French.

Interview

Applicants will be invited for an interview based on their total pre-interview score. Achieving the minimum requirements does not guarantee that an applicant will be invited to an interview.

Interviews will be conducted in March/April 2014. NOSM uses the Multiple Mini-Interview format. Applicants invited to interview will receive a description of the interview process within the information that accompanies their invitation to interview package.

References

Three Confidential Assessment forms and letters of reference submitted by three referees will be required. It is strongly recommended that one of these letters be from a member of the community or from a community organization.

Verifiers/Contact People for Activities in the Autobiographical Sketch/the School of Medicine’s Supplementary Questions

Applicants are required to provide a list of names of people who can verify the activities that are used in the responses in the OMSAS application. Instructions on how to provide these names are part of the OMSAS application. Activities that do not have a verifier associated with them will not be included in the scoring of the autobiographical sketch and school submission questions.

Advanced Standing or Transfer

The curriculum of NOSM is such that advanced standing or transfer from another Canadian medical school cannot be considered. All candidates accepted into the medical school must complete the full four years of the medical program.

Skills and Abilities for the Medical Program

Learners in medicine must be able to communicate with patients and colleagues, make observations about patients, gather information and analyze data in order to arrive at medical judgments. Applicants who may need accommodation to undertake the medical program at NOSM are advised to review the “Skills and Abilities” policy on the OMSAS or NOSM website, and to contact the Learning Assistance

Office at Lakehead University (West Campus) or the Special Needs Office at Laurentian University (East Campus) for more information.

English Language Proficiency

Learners at NOSM must be proficient in written and spoken English. All application materials must be submitted in English. The school reserves the right to deny admission to any applicant whose facility in written and spoken English is judged to be inadequate.

Confirmation Deposit

A non-refundable confirmation deposit of \$1,000 is required at the time of an acceptance to NOSM. This deposit will be applied to tuition fees.

Tuition

Tuition for first-year learners for 2013–2014 is \$20,242.

Unsuccessful Applicants

Applicants who are proceeding to stage three, the interview, will receive notification regarding their application status in February 2014. Applicants who are unsuccessful at this stage will also be notified in February.

Applicants who are interviewed will receive notification regarding their application status (i.e., admitted, wait-listed, unsuccessful) on May 13, 2014.

Applications are not held over from one year to the next. Unsuccessful applicants will be required to re-apply through OMSAS with a new application for the following admission cycle.

Address

Office of Admissions & Learner Recruitment
Northern Ontario School of Medicine
West Campus
955 Oliver Road
Thunder Bay ON P7B 5E1
Canada

Toll-free: 1-800-461-8777
(Canada-wide toll-free number)
Telephone: 807-766-7463
Fax: 807-766-7368
Email: admissions@nosm.ca
Website: www.nosm.ca



Note: The information in this document is reviewed annually and the University of Ottawa reserves the right to change these requirements from time to time without notice when circumstances dictate. You may consult the faculty website at www.medicine.uottawa.ca for updated information.

Admission Program for First Nations, Inuit and/or Métis Candidates

The Faculty of Medicine at the University of Ottawa has established a dedicated admissions program for candidates of Aboriginal ancestry as part of its mission to improve access to better health care for First Nations, Inuit and/or Métis peoples and to better serve society's needs.

First Nations, Inuit and/or Métis candidates who meet the stipulated admission eligibility requirements will compete for a designated number of admission positions. Currently, up to seven seats are reserved for this program and students will compete for a position within this cohort only. Admission bursaries and other financial assistance may be available for successful applicants. We invite candidates to self-identify if they are First Nations, Inuit or Métis on their admission application.

All candidates identifying themselves as First Nations, Inuit and/or Métis applicants must submit the following documents:

- A letter that declares Aboriginal ancestry and provides specific information about First Nations, Treaty, community, or organizational affiliation. The letter should request consideration under the alternate process and should expand on the applicant's academic and personal background, and reasons and motivation for wishing to become a physician.
- A letter of recommendation from the First Nations, Band Council, Tribal Council, Treaty, community or organizational affiliation.
- Proof of Aboriginal ancestry.

The Consortium national de formation en santé

Through the mandate of the *Consortium national de formation en santé* (CNFS), Francophone minority students in Canada who originate from provinces other than Ontario and Quebec have access to postsecondary studies leading to practice in the health care field: www.cnfs.ca. These students are admitted over and above the quota of the Ministry set by the Government of Ontario for our faculty.

Admission to the medical program of studies is possible if the candidate meets the necessary prerequisites as outlined in this document.

Candidates who apply through the CNFS program will be subject to the same selection procedures as other applicants. Interested candidates must complete the online application available at <http://centre.ouac.on.ca/omsas/> and follow the same application procedures as all other applicants. The application fees and institutional levy will apply and the candidates must follow the same method of payment as all other applicants.

Candidates must send an introduction letter directly to the Faculty of Medicine to indicate that they have applied for admission with the CNFS through OMSAS.

Combined Program for Degrees in Medicine and Philosophy (MD/PhD)

For more information pertaining to the University of Ottawa's MD/PhD program, please visit: www.med.uottawa.ca/md-phd/eng/.

Candidates who apply for consideration to the MD/PhD program are required to submit additional documents directly to the combined program. Supplemental documents required:

1. Letter of interest that focuses on the reasons for pursuing the combined program MD/PhD and that states the research area of interest
2. Two letters of reference that attest to graduate research potential (additional to the three letters requested by the MD program)
3. Curriculum Vitae (CV)

Please send documents to:
University of Ottawa
Faculty of Medicine
MD/PhD Program
RGN 2135
451 Smyth Road
Ottawa ON K1H 8M5

Transfers within Faculty of Medicine Programs: MD Program, MD/PhD Program

Once an applicant accepts an offer of admission to either of these programs, a transfer to the other program will not be permitted.

Admission Policies

1. Introduction

The Admissions Committee of the Faculty of Medicine has the following responsibilities:

- a. Examination and evaluation of the applications; and
- b. Selection, on a competitive basis, of the eligible candidates who are best suited for training in medicine in accordance with the criteria approved by Faculty Council. It is highly desirable that the candidate who has had a broad exposure to the biological and physical sciences also has a broad exposure to the arts, humanities and social sciences.

2. Policies

The selection criteria is based upon eligibility requirements and academic excellence, followed by the results of an evaluation of the candidate's file with emphasis on his or her accomplishments as outlined in the autobiographical sketch; and by the results of the interview performance, combined with the academic performance. These criteria are further defined in the "Advancement in the Selection Process" section.

As long as the conditions for eligibility are met, no preference is given to the discipline of the academic program taken at a recognized university.

Age, gender, race, religion and socio-economic status play no part in the selection process.

Applicants who submit fraudulent applications may be subject to prosecution.

Other factors being equal, preference will be given to candidates who have an active knowledge of both official languages of the University of Ottawa.

Instruction

The University of Ottawa offers the medical program in both official languages in the Faculty of Medicine, where both the Francophone and Anglophone teaching activities correlate. These teaching activities enhance the development of linguistic skills in both French and English.

In view of the increasing use of information technology in our instructional program, applicants are expected to be computer literate and are required to use a laptop in class from day one. Students will be given the opportunity to purchase a laptop computer from the University or use their own laptop, as long as it meets the requirements mandated by the Faculty's medical eCurriculum. Further information will be provided in the offer of admission package.

Choice of Language of Instruction

Candidates applying for admission to the Doctor of Medicine (MD) program of studies have the opportunity to submit their application to the English or the French program regardless of their mother tongue or first language learned. Applicants must indicate their choice of program on the online application. Once the application is submitted, the candidate will not be allowed to change the choice of language of instruction.

The interviews will be conducted in the language of instruction chosen by the candidate on the application. The proficiency skills in the chosen language of instruction will be scrutinized, as the spirit of this new policy is to allow the applicants to complete their medical studies in the language of their choice. The Admissions Committee reserves the right to assess the candidate's written language proficiency skills, if required.

Once admitted, students will not be allowed to switch from one language of instruction to the other. Medical students will commit to participating in, and following, all teaching activities in both pre-clerkship and clerkship of the four years of studies in the chosen language of instruction. **Candidates must be proficient in both oral and written communication, for the language of application.**

Bilingualism

A bilingual applicant is one who speaks both of Canada's official languages, English and French. The applicant's level of proficiency in both languages will be tested at the time of the interview, if bilingual status is claimed.

Incomplete Applications

The OMSAS instructions make reference to the importance of the application materials and required documentation being received at OMSAS by the published deadlines. Applicants must ensure that OMSAS receives their transcripts by the stated deadline, so that the file can be reviewed and a Verification Report can be sent to the applicant in sufficient time to allow any errors or omissions to be addressed. If an applicant's transcript issues are not resolved before our selection process begins, it will not be possible to insert the file into our process, and a disqualification status could be assigned to the application.

Admissions Irregularities

The Faculty of Medicine may, at its discretion, refuse to accept future applications to the MD program from a candidate who has submitted a false, misleading or fraudulent application in the past.

Advancement in the Selection Process

Eligibility Requirements (Step 1)

Applications will be accepted from students in good standing who will have successfully completed, **prior to the beginning of June preceding registration**, at a recognized university, at least three years of full-time studies (five full-year courses/year) in any undergraduate program leading to a bachelor's degree, including four specific prerequisite courses:

- one full-year course (or two semester-long courses) in general biology/zoology including laboratory session;
- one full-year course in humanities or social sciences (or two semester-long courses from two separate disciplines);
- the equivalent of two full-year courses (or four semester-long courses) from the following chemistry courses:
 - a. General biochemistry without laboratory session
 - b. General chemistry with laboratory session
 - c. Organic chemistry with laboratory session

A candidate can fulfill the chemistry/biochemistry prerequisites by completing one of the following combinations of courses:

- One full-year course in general chemistry with lab, plus one full-year course in organic chemistry with lab.

- One full-year course in organic chemistry with lab, plus one full-year course in biochemistry without lab.
- One full-year course in general chemistry with lab, plus one semester course in organic chemistry with lab plus one semester course in biochemistry without lab.
- One full-year course in organic chemistry with lab, plus one semester course in general chemistry with lab, plus one semester course in biochemistry without lab.

For a complete description of prerequisite science courses, please refer to the following link: www.med.uottawa.ca/Students/MD/Admissions/eng/description_prerequisite_science_courses.html.

A full-time academic year in which the student takes the equivalent of four (4) full-year courses is accepted and counted in the Weighted Grade Point Average (WGPA) calculation only if the missing course/credit is completed either as an additional course within another academic year or as a summer course. Individual courses taken during a summer session are accepted for the credit value in this instance; however, the mark obtained is not counted in the calculation of the WGPA. Any year with less than four full-year courses will not count as a full-time year of study. A full-time summer semester does not replace a semester of studies within an academic year.

Candidates are allowed to complete missing prerequisite courses during the academic year preceding admission to the medical program but, as with all courses, not during the summer before registration.

Furthermore, the Admissions Committee reserves the right to assess, in the applicant's program, the level of difficulty of the courses, the pertinence of the courses for future medical studies at the University of Ottawa and the performance achieved by the candidate in these courses. Note that studies completed towards a professional degree will not be recognized as equivalent to a bachelor's degree. Full-time studies completed by distance education will not be recognized since the spirit of the full-time studies requirement is to be able to assess and compare how candidates succeed in a full-time course load and to predict how the candidates will perform and cope with the rigorous demand of the medical program.

Students from a CEGEP of the province of Quebec are not eligible to submit an application to the first medical year of the University of Ottawa. An applicant who has obtained the *diplôme d'études*

collégiales from Quebec (CEGEP) must have completed, in addition, two years of full-time studies (minimum of five full-year courses each year) in an undergraduate program leading to a bachelor's degree at a recognized university, including the necessary prerequisite courses. The same policy applies to applicants who have completed studies (and obtained a diploma) at a community college. The college (or CEGEP) studies will be recognized as being equivalent to one year of postsecondary university studies, provided that the candidate has obtained his/her diploma.

Students who are registered in a co-operative education program (co-op) are eligible to apply if they meet the prerequisites described above. In order to satisfy the three years of full-time studies requirement, students are also required to have completed two academic terms within each trimester year (fall, winter and summer). Any academic year where the student has completed two work terms will not count as part of the three prerequisite years of full-time studies and, therefore, the grades obtained for the one semester of academic work completed within this year will not be used in the calculation of the WGPA.

Non-Eligible Candidates

A candidate is not allowed to apply to the Faculty of Medicine, University of Ottawa, if he or she was previously registered in a medical program and was required to withdraw (except for medical reasons) by request of the Faculty.

MCAT

Applicants are not required to write the Medical College Admission Test (MCAT) to be eligible for admission. This means that applicants' academic records will be scrutinized that much more closely.

Citizenship

Applications will not be accepted from applicants who are not Canadian citizens or Canadian permanent residents. However, there is one exception to the rule: eligible children of alumni of the University of Ottawa who have completed studies at the Faculty of Medicine may apply. Applicants must forward proof of permanent resident status to OMSAS at the time the application is submitted.

Credentialing of Foreign Grades

Candidates with a permanent residence in Canada who do not meet our eligibility requirements relative to completion of Canadian or US studies and who require inclusion of their international studies must have their foreign transcript assessed by World Education Services (WES).

Consideration of the application is greatly facilitated by the WES assessment. However, the Admissions Committee reserves the right to apply its own conversion. The assessment must include a program equivalency conversion, an overall grade point average conversion, as well as a course-by-course conversion. See the OMSAS instructions on assessment of international academic credentials for more details.

Undergraduate Degree or Certificate of One-Year Duration

Since we require at least three years of undergraduate full-time studies in any program leading to the obtainment of a bachelor's degree from a recognized university within our eligibility requirements, we will only convert the most recent three years of studies pertinent to the candidate's bachelor program of studies and not convert any undergraduate degree and/or certificate of one-year duration. The Faculty of Medicine at the University of Ottawa also does not convert studies leading to a diploma, certificate or professional degree.

Excellence of Marks (Step 2)

Each year, a minimum WGPA is set for the current application pool. The required minimum WGPA varies according to the following list of categories:

- Applicants who apply to the *Consortium National de formation en santé* (CNFS): residents from outside the provinces of Ontario and Québec applying to the Francophone program
- First Nations, Inuit and/or Métis applicants – Anglophone or Francophone program
- Residents from Ontario and the Outaouais Quebec region applying to the Francophone program
- Residents from the Champlain LHIN (Local Health Integration Network) – Anglophone program
- Residents from the region (Ottawa-Outaouais) – Anglophone program
- Residents from the province of Ontario – Anglophone program
- Residents from other provinces – Anglophone program
- Residents from the province of Quebec – Anglophone or Francophone program

These categories reflect the mission statement of the Faculty of Medicine. The autobiographical sketch and the permanent address listed on the application form will be used to determine the geographical status of the applicants. Applicants may be asked to provide evidence of geographical status.

Candidates who meet the required minimum average set for their category will see their application advance in the selection process to the review and assessment of their detailed autobiographical sketch submission. The minimum WPGA cut-offs are determined by the quantity and the quality of the applications that we receive. Candidates who would like to learn the WPGA cut-off for their category are invited to contact the admissions office at: admissmd@uottawa.ca.

The mark used at the various steps in the selection process is the WPGA, the calculation based on the applicant's most recent three years of full-time undergraduate studies, completed towards a bachelor's degree at any recognized university.

Marks obtained on supplementary courses taken outside the usual academic session or during a summer session will not be included in the WPGA calculation. Marks obtained in an academic year where a candidate has completed a semester (or full year) of studies abroad as part of an exchange program will not be included in the WPGA calculation.

In order for the academic year to count towards the WPGA calculation, a maximum of one **pass/fail** graded course per semester may have been completed in accordance with the five full-year courses/year requirement. Therefore, an academic year in which more than one **pass/fail** graded course was taken in one semester is not considered in the WPGA calculation.

A candidate who has completed only two years of full-time undergraduate studies, but is registered in third year of full-time studies at the time of application, will have the second-year marks counted times two and the first-year marks times one. Marks obtained for courses completed during the current application year will not be used to determine which candidates will be invited for interviews.

Example:

Year 1	$3.85 \times 1 = 3.85$
Year 2	$3.82 \times 2 = 7.74$
Total	$11.49 \div 3 = 3.83 \text{ (WPGA)}$

A candidate who has completed three years of full-time undergraduate studies at the time of the application will have the third-year marks counted by a multiple of three, the second-year marks times two and the first-year marks times one.

Example:

Year 1	$3.85 \times 1 = 3.85$
Year 2	$3.81 \times 2 = 7.64$
Year 3	$3.90 \times 3 = 11.70$
Total	$23.19 \div 6 = 3.87 \text{ (WPGA)}$

For a candidate who has completed more than the three required years of undergraduate studies, only the three most recent years of full-time studies will be used to determine the WPGA.

Example:

Year 1	3.85
Year 2	3.82
Year 3	$3.90 \times 1 = 3.90$
Year 4	$3.85 \times 2 = 7.70$
Year 5	$3.89 \times 3 = 11.67$
Total	$23.27 \div 6 = 3.88 \text{ (WPGA)}$

Detailed Autobiographical Sketch (Step 3)

The candidate must provide a detailed autobiographical sketch. This detailed sketch provides information that allows an assessor to judge the scope of the activities of the candidate.

Only the activities that you will have identified as your top three (3) most important to your application in medicine, **in each category, and that have been completed during your postsecondary (university) studies**, will be used in the assessment of your detailed submission. The sketch must be completed online. You will choose your top three (3) items **for each category** (maximum of 15 in total) on the online application. It is in your interest to be complete, yet brief and to the point. Answers in point form are easier to peruse. You are not writing a personal letter. You must provide a verifier for each activity listed on your detailed autobiographical sketch. **To associate a verifier with a given activity, enter a number in brackets beside the activity.** This number should correspond to the number on the verifiers list. **You must comply with the instructions provided or your application will be disqualified.**

The Faculty of Medicine may, at its discretion, refuse to invite to the interview a candidate who has submitted a false, misleading or fraudulent autobiographical sketch. This standard also applies to the names of the verifiers.

Formal Education

Outline the formal education that has prepared you for the study of medicine. Indicate with a check in the appropriate boxes and complete the blanks pertinent to your educational program(s). Prerequisites are recorded in this section.

For more details about the categories assessed in the detailed autobiographical sketch, please refer to our website, at: www.med.uottawa.ca/Students/MD/Admissions/eng/detailed_autobiographical_sketch.html.

Interview (Step 4)

No candidate will be admitted without an interview. Interviews are usually held in February-March. Candidates will be invited based on the minimum W GPA set for that year for the particular group to which they belong, combined with the results of the detailed autobiographical sketch assessment. A composite score of the interview assessment combined with the W GPA is then calculated and a final selection is made for the offers of admission.

Offers of Admission (Step 5)

Following the interview, preliminary rank order lists are prepared based on the composite scores. Candidates with the highest interview score will be offered admission first, in the order of their composite score, followed by those with the next highest interview score and so on.

The admissions committee may take other factors into consideration when ranking each candidate on the excellence list for the offers.

All offers of admission are conditional and are subject to the following conditions:

- Selected candidates must provide us with an official final transcript of their marks from the Registrar of their university by the end of June 2014.
- Selected candidates must successfully complete their current academic year, including having maintained their average (the average must not be lower than the minimum W GPA cut-off that was established according to geographical status).
- Selected candidates must provide us with the completed immunization form, the police record check form and the CPR certification proof by August 1, 2014.
- Selected candidates must complete all admission requirements by June 2014.
- Selected candidates must provide us with their proof of citizenship (copy only).

The university may revoke the offer of admission if the selected candidate fails to meet any admission requirements or any one of the conditions mentioned above.

Unsuccessful Applications

Because of the important weight that is attached to the interview performance within our selection process, further applications to the MD program of studies from candidates who have had three interviews will not be considered. This policy applies to all applications regardless of the category applied for.

Institutional Levy

The institutional levy for the Faculty of Medicine of the University of Ottawa is \$75, and is deductible from tuition fees when the candidate is admitted.

Deposit

A deposit fee of \$1,000 (certified cheque or money order) must accompany an acceptance of the offer of admission. The deposit is not refundable but is deductible from tuition fees.

Deferred Registration

Once admitted in the first year, a student may submit a request for deferred registration. This deferral may be granted under limited and special circumstances. The request is granted or refused by the Admissions Committee. Requests for deferrals must be submitted in writing and received before June 10, 2014.

Students admitted by another medical school and given the privilege of a deferred registration will not be considered for admission to the Faculty of Medicine of the University of Ottawa as long as they maintain their deferred registration.

Transfer

For more details about our policy on transfers, please see the following link: www.med.uottawa.ca/Students/MD/Admissions/eng/transfer.html.

CPR (Cardiopulmonary Resuscitation)

All first-year medical students newly admitted to the Faculty of Medicine of the University of Ottawa must provide proof of CPR certification before registration in the medical program. Medical students must have completed a Basic Rescuer Level C (Adult, Child and Infant) course within a year prior to registration in the medical program. This course can be completed through any recognized organization such as the Canadian Red Cross, the St. John Ambulance, or the Heart and Stroke Foundation prior to registration in the medical program. Students will be required to submit proof of their CPR annually. To obtain details of the requirements please consult: www.uottawa.ca/services/ehss/CPRM-CPR.html.

Immunization Record

The University of Ottawa has mandatory immunization requirements for all medical students. Health care professionals have an obligation to protect patients and themselves from infections that can be transmitted within health care practice settings. Immunization is an important tool in preventing the transmission of infections and assists in safeguarding the health of the student during their education and beyond. For further information, please consult: www.uottawa.ca/services/ehss/CPRM-Immunization.html.

Police Record Check

All candidates given an offer of admission into the MD program are required to obtain, at their expense, a police record check, including a vulnerable sector check. To obtain details about the requirements, please see: www.uottawa.ca/services/ehss/CPRM-PoliceChecks.html.

At the beginning of each subsequent academic year of the MD program, students must re-submit a police record check, including a vulnerable sector check. Medical school graduates with a criminal record may not be eligible to obtain their license to practice medicine.

False or Misleading Information

If a candidate or student provides false or misleading information or withholds information, this may result in: (1) the revocation of an offer of admission; (2) the revocation of a candidate already accepted; or (3) the cancellation of registration in the MD program.

Graduate Applicants (Master and PhD)

Graduate candidates who are registered in (or have recently completed) a master's or doctoral degree are allowed to apply to the MD program provided that they meet the eligibility requirements, including the successful completion of the necessary prerequisites (sciences/humanities). **These applications will be assessed like all other applications, based on the candidate's academic work during the undergraduate studies, autobiographical sketch and interview performance.**

Address

Admissions
Faculty of Medicine
University of Ottawa
451 Smyth Road, Room 2044
Ottawa ON K1H 8M5
Canada

Telephone: 613-562-5409
Fax: 613-562-5651
Email: admissmd@uottawa.ca
Website: www.medicine.uottawa.ca

Veillez noter que les présentes conditions sont revues annuellement. L'Université d'Ottawa se réserve le droit au besoin d'y apporter des changements sans préavis. Pour les mises à jour, veuillez consulter notre site Web : www.medecine.uottawa.ca.

Programme d'admission : Candidates et candidats des Premières nations, Inuits et/ou Métis

Dans le cadre de sa mission visant à améliorer l'accès à de meilleurs soins pour les gens des Premières nations, Inuits et/ou Métis ainsi qu'à mieux desservir les besoins de la société, la Faculté de médecine de l'Université d'Ottawa a créé un programme spécialisé d'admission à l'intention des personnes d'ascendance autochtone.

Les candidates et candidats des Premières nations, Inuits et/ou Métis qui satisfont aux conditions d'admission stipulées se disputeront un nombre désigné de places disponibles. À l'heure actuelle, jusqu'à sept places sont réservées sous le couvert de ce programme, de sorte que les étudiantes et les étudiants se disputeront une place dans ce groupe seulement. Des bourses d'admission, ainsi que des programmes d'aide financière, peuvent être disponibles aux candidates et aux candidats retenus. Nous invitons ces personnes à déclarer leur appartenance aux Premières nations, Inuits et/ou Métis sur leur formulaire de demande d'admission.

Lorsque vous présentez une demande au Programme d'admission en tant que candidate ou candidat des Premières nations, Inuits et/ou Métis, vous devez fournir les documents suivants :

- Une lettre déclarant vos origines autochtones et fournissant des renseignements précis sur la Première nation, le traité, la communauté ou l'organisation d'affiliation. La lettre doit fournir des renseignements détaillés sur vos antécédents scolaires et personnels, sur les liens vous entretenez avec une communauté autochtone et les raisons et les motifs de vouloir devenir médecin.
- Une lettre de recommandation d'une Première nation, d'un conseil de bande, d'un conseil tribal, d'un traité, d'une communauté ou d'une organisation.
- Preuve d'origines autochtones.

Le Consortium national de formation en santé

Le mandat du Consortium national de formation en santé (CNFS) est d'offrir aux membres des collectivités minoritaires d'expression française au Canada hors Ontario et Québec un accès accru à des programmes d'études de niveau postsecondaire conduisant à l'exercice de professions dans le domaine de la santé, dont les études médicales. Voir le site Web : www.cnfs.ca. Ces étudiantes et étudiants sont admis au-delà du quota du ministère fixé par le gouvernement de l'Ontario pour la Faculté de médecine de l'Université d'Ottawa.

Les candidates et candidats francophones des provinces autres que l'Ontario et le Québec qui désirent présenter une demande d'admission à la Faculté de médecine de l'Université d'Ottawa peuvent le faire sous l'égide du CNFS et doivent procéder de la même façon que toutes les autres candidates et candidats.

Ces candidates et candidats doivent s'assurer de satisfaire aux conditions d'admission énumérées.

Ils devront aussi satisfaire aux mêmes exigences que les autres candidates et candidats et seront choisis de la même façon. Les intéressées doivent remplir la demande en ligne disponible à l'adresse : <http://centre.ouac.on.ca/omsas/>. Les droits de la demande d'admission et les droits institutionnels doivent être acquittés tout comme les autres candidatures en suivant les mêmes directives.

Vous devez faire parvenir une lettre d'introduction à la Faculté de médecine informant celle-ci que vous êtes candidate ou candidat d'admission sous l'égide du CNFS et que vous avez présenté votre demande d'admission au Service ontarien de demande d'admission en médecine (OMSAS).

Programme combiné d'études en médecine et doctorat en philosophie (M.D./Ph.D.)

Pour de plus amples informations concernant notre programme combiné d'études en médecine et doctorat en philosophie (M.D./Ph.D.), veuillez consulter notre site Web : www.med.uottawa.ca/md-phd/fra/.

Les candidates et candidats qui font demande au programme combiné d'études en médecine et doctorat en philosophie (M.D./Ph.D.) sont tenus de soumettre des documents supplémentaires. Documents supplémentaires requis :

1. Une lettre démontrant votre intérêt et raisons pour lesquelles elle ou il souhaite poursuivre le programme combiné d'études en médecine et doctorat en philosophie (M.D./Ph.D.) et indiquer le domaine de recherche qui vous intéresse
2. Deux lettres de référence qui témoignent votre potentiel de recherche (en surplus des trois lettres demandées par le programme de médecine)
3. Curriculum vitae

Veuillez soumettre ces documents supplémentaires à :
Université d'Ottawa
Faculté de médecine
Programme M.D./Ph.D.
RGN 2135
451, chemin Smyth
Ottawa (Ontario) K1H 8M5

Transfert de programme à la Faculté de médecine : Programme M.D. et Programme M.D./Ph.D.

Une fois une offre d'admission acceptée à l'un de ces programmes, il sera impossible de transférer à l'autre programme.

Politiques d'admission

1. Introduction

Le Comité d'admission, un comité du Conseil de la Faculté, a les responsabilités suivantes :

- a. Examiner et évaluer toutes les demandes d'admission; et
- b. Choisir sur une base compétitive, parmi les candidatures admissibles, les meilleurs candidates et candidats jugés les plus aptes à la formation médicale, selon les critères approuvés par le Conseil de la Faculté. Il est hautement souhaitable que les candidates et candidats ayant une bonne préparation dans le domaine des sciences pures possèdent aussi de bonnes connaissances dans les domaines des arts, des humanités et des sciences sociales.

2. Politiques

Les critères de sélection sont : les conditions d'admissibilité, la qualité du dossier scolaire, l'évaluation du curriculum vitae détaillé et finalement la performance lors de l'entrevue combinés avec l'excellence des notes. Ces critères sont expliqués en détail sous la rubrique « Cheminement du processus de sélection ».

Pourvu que les candidates et candidats satisfassent aux conditions d'admissibilité, aucune préférence n'est accordée à la discipline du programme d'études complétée dans une université reconnue.

Le processus de sélection n'est influencé d'aucune façon par des considérations telles que l'âge, la race, la religion, le sexe ou les facteurs socio-économiques.

Les candidates ou candidats qui soumettent des demandes frauduleuses peuvent être sujet à une poursuite judiciaire.

Toute chose étant égale, la préférence sera accordée aux personnes qui possèdent une connaissance active des deux langues officielles de l'Université d'Ottawa.

Enseignement

L'Université d'Ottawa offre le programme de médecine dans les deux langues officielles dans une faculté où les volets francophone et anglophone se côtoient, ce qui est propice au développement compétences linguistiques en français et en anglais.

Comme la Faculté utilise de plus en plus l'informatique éducative, chaque candidate et candidat admis aura la possibilité de se procurer un ordinateur portable par l'entremise de l'Université ou d'utiliser le sien pourvu que celui-ci remplisse les conditions établies par le programme de cyberformation médicale de la Faculté de médecine. Des renseignements concernant l'achat de cet ordinateur sont inclus avec l'offre d'admission.

Choix de la langue d'enseignement

Les candidates et candidats qui présentent une demande d'admission ont la possibilité de demander l'admission au programme dans la langue d'enseignement de leur choix, soit en français ou en anglais peu importe leur langue maternelle ou la première langue apprise. La langue d'enseignement désirée doit être indiquée sur la demande d'admission en ligne. Il ne sera pas possible de changer le choix de la langue d'enseignement une fois la demande soumise.

Les entrevues se feront dans la langue d'enseignement choisie par la candidate ou le candidat sur sa demande d'admission. Les compétences linguistiques des personnes dans la langue d'enseignement choisie seront évaluées rigoureusement puisque l'esprit de la règle est de leur permettre d'étudier dans la langue d'enseignement de leur choix. Le Comité d'admission se réserve le droit d'évaluer les compétences linguistiques écrites des candidates et candidats plus à fond.

Une fois l'admission, il sera impossible de changer d'une langue d'enseignement à l'autre. L'étudiante ou l'étudiant en médecine s'engage à participer à toutes les activités d'enseignement du pré-externat ainsi qu'à celles de l'externat dans la langue d'enseignement du programme d'études de quatre ans auquel il aura été admis. **Les candidates et candidats doivent bien maîtriser la langue d'enseignement, orale et écrite, pour laquelle ils présentent une demande d'admission.**

Bilinguisme

Une candidate ou un candidat bilingue peut parler les deux langues officielles du Canada : le français et l'anglais. Si vous vous déclarez bilingue, vous devrez démontrer vos capacités dans les deux langues au moment de l'entrevue.

Dossiers d'admission incomplets

Le livret de directives OMSAS fait référence à l'importance que les échéances soient respectées pour la réception des documents. OMSAS doit recevoir tous les relevés de notes aux dates prescrites afin de permettre une révision de la demande et l'envoi aux candidates et candidats d'un rapport de vérification afin qu'ils puissent y apporter les corrections nécessaires, s'il y a lieu. Si tous les relevés de notes ne sont pas reçus au début du cycle d'admission, le dossier ne pourra pas faire partie du processus et des candidatures pourraient se voir disqualifier.

Demandes d'admission frauduleuses

La Faculté de médecine peut, si elle le juge approprié, refuser toute demande d'admission ultérieure au programme de médecine d'une candidate ou d'un candidat qui a soumis une demande frauduleuse ou des renseignements faux ou trompeurs dans le passé.

Cheminement du processus de sélection

Conditions d'admissibilité (Étape 1)

Nous acceptons les demandes d'étudiantes et étudiants dont le rendement scolaire est satisfaisant et qui auront terminé avec succès **avant le début du mois de juin précédant l'inscription**, dans une université reconnue, trois années à temps complet (l'équivalent de cinq pleins cours par année) dans un programme de baccalauréat, incluant quatre cours préalables spécifiques. Ces cours sont les suivants :

- Un plein cours (ou deux cours d'un semestre chacun) en biologie générale/zoologie (avec sessions de travaux pratiques)
- Un plein cours dans les humanités ou les sciences sociales (ou deux cours d'un semestre chacun dans deux disciplines différentes)
- L'équivalent de deux pleins cours (ou quatre cours d'un semestre chacun) de chimie parmi les cours suivants :
 - a. biochimie générale (sans travaux pratiques)
 - b. chimie générale (avec travaux pratiques)
 - c. chimie organique (avec travaux pratiques)

Une candidate ou un candidat peut remplir les exigences des cours de chimie/biochimie en complétant une des combinaisons de cours suivantes :

- Un plein cours en chimie générale avec travaux pratiques plus un plein cours en chimie organique avec travaux pratiques.
- Un plein cours en chimie organique avec travaux pratiques plus un plein cours en biochimie sans travaux pratiques.
- Un plein cours en chimie générale avec travaux pratiques plus un cours d'un semestre en chimie organique avec travaux pratiques plus un cours d'un semestre de biochimie sans travaux pratiques.
- Un plein cours en chimie organique avec travaux pratiques plus un cours d'un semestre en chimie générale avec travaux pratiques plus un cours d'un semestre de biochimie sans travaux pratiques.

Pour une description complète des cours préalables en sciences, veuillez vous référer à notre site Web au lien suivant :

www.med.uottawa.ca/Students/MD/Admissions/fra/descrip_cours_prealables_sciences.html

Une année scolaire où une étudiante ou un étudiant aura complété l'équivalent de quatre cours annuels sera considérée comme temps complet et sera comptée dans la moyenne pondérée si le cours manquant est complété durant une session d'été ou comme cours additionnel durant une autre année scolaire. Les crédits complétés durant une session d'été seront acceptés, cependant les notes obtenues ne pourront être comptabilisées dans le calcul de la moyenne pondérée. Toute année scolaire qui comporte moins de quatre cours annuels ne pourra compter comme une année à temps complet. Une session d'été à temps complet ne remplace pas un semestre d'études à temps complet d'une année scolaire.

Une candidate ou un candidat à l'admission peut compléter un cours préalable durant l'année scolaire précédant l'admission en médecine mais, comme pour tous les cours, non durant la session d'été qui précède l'inscription.

Lors de l'étude du dossier, le Comité d'admission se réserve le droit d'évaluer le niveau de difficulté des cours du programme, la pertinence des cours pour les études médicales ainsi que les résultats obtenus. Veuillez noter que les études complétées envers un diplôme professionnel ne seront pas reconnues comme un équivalent à un baccalauréat. Les études à temps plein complétées par correspondance ne seront pas reconnues, car le but de l'exigence des études à temps plein est d'être en mesure d'évaluer et de comparer la façon dont les candidates et candidats réussissent avec une charge de cours à temps plein et de prédire leur performance et comment pourront-ils faire face à la demande rigoureuse du programme médical.

Les étudiantes et étudiants d'un cégep de la province de Québec ne sont pas autorisés à soumettre une demande d'admission à la Faculté de médecine de l'Université d'Ottawa. Une candidate ou un candidat détenteur d'un diplôme d'études collégiales du Québec (cégep) doit avoir complété avec succès dans une université reconnue, deux années d'études à temps complet (minimum de cinq pleins cours par année) dans un programme menant à un baccalauréat, incluant les cours préalables précisés. La même politique s'applique aux candidates et aux candidats qui ont terminé des études (et obtenu un diplôme) à un collège communautaire. Les études complétées au collège (ou au Cégep) seront reconnues comme étant équivalentes à une année d'études universitaires postsecondaires à condition que la candidate ou le candidat ait obtenu son diplôme.

Les étudiantes et étudiants inscrits dans un programme d'enseignement coopératif sont admissibles à présenter une demande d'admission, pourvu qu'ils aient complété les cours préalables. Aussi, ils doivent s'assurer d'avoir suivi deux trimestres universitaires sur trois au cours de leurs trois premières années d'études afin de satisfaire à nos critères qui stipulent trois années d'études à temps complet. Une année comprenant deux stages de travail complétés durant les trois trimestres (automne, hiver, été) ne pourra compter dans les trois années d'études à temps plein requises. Les notes obtenues lors d'un tel semestre universitaire ne compteront donc pas dans le calcul de la moyenne pondérée.

Candidature non admissible

Une personne antérieurement inscrite à un programme d'études en médecine duquel elle a dû se retirer à la demande de la Faculté (sauf pour raison médicale) ne peut présenter une demande d'admission à la Faculté de médecine de l'Université d'Ottawa.

Épreuve du MCAT

L'épreuve du MCAT n'est plus exigée comme condition d'admission. Le dossier scolaire doit donc être très satisfaisant.

Citoyenneté

Le Comité d'admission ne peut étudier que les demandes faites par des personnes qui détiennent le statut de citoyen canadien ou de résident permanent. Cependant, il est fait exception en faveur des enfants admissibles des anciens de la Faculté de médecine à l'Université d'Ottawa. Une preuve du statut de résident permanent canadien doit accompagner la demande d'admission au moment de la soumission.

Évaluation des notes pour des études complétées à l'étranger

Les candidates et candidats immigrants reçus qui ne satisfont pas à nos conditions d'admissibilité relatives aux études canadiennes ou américaines dont le relevé des études internationales sera inclus dans la demande d'admission sont priés de joindre une évaluation/conversion de leur relevé de notes établie par l'entremise du Service d'évaluation des diplômes étrangers (*World Education Services* – WES).

L'évaluation permettra de faire une révision équitable des études faites à l'étranger lors de l'étude du dossier d'admission. Le Comité d'admission se réserve cependant le droit de faire sa propre conversion. Une moyenne convertie, une conversion du programme ainsi qu'une conversion de notes par cours individuel devront faire partie de cette évaluation. Veuillez suivre les directives données dans le site Web de la demande d'admission OMSAS.

Études de baccalauréat ou de certificat d'une durée d'une année

Nos conditions d'admissibilité stipulent que nous acceptons les demandes de candidates ou de candidats ayant complété l'équivalent de trois années d'études à temps complet dans un programme menant à un baccalauréat dans une université reconnue. Il est donc recommandé que seules les notes obtenues lors des trois années les plus récentes menant à l'obtention de ce programme d'études soient utilisées. Les notes obtenues lors d'un programme d'études de baccalauréat ou de certificat d'une durée d'une année ne seraient donc pas considérées. La Faculté de médecine de l'Université d'Ottawa n'utilisera pas les notes des études menant au diplôme, certificat ou degré professionnel.

Excellence des notes (Étape 2)

Chaque année, une moyenne pondérée minimale est fixée pour le groupe de candidatures. La moyenne pondérée minimale requise varie selon les catégories suivantes :

- Candidates et candidats qui font leur demande au Consortium national de formation en santé (CNFS) : personnes résidentes d'une province autre que l'Ontario et le Québec qui font une demande au volet francophone du programme
- Candidates et candidats des Premières nations, Inuits et/ou Métis (volet francophone ou volet anglophone)
- Personnes résidentes de l'Ontario et de la région de l'Outaouais québécois qui demandent l'admission au volet francophone du programme
- Personnes résidentes du RLISS de Champlain (Réseau local d'intégration des services de santé de Champlain) (volet anglophone)
- Personnes résidentes de la région immédiate (Ottawa – Outaouais) (volet anglophone)
- Personnes résidentes de la province d'Ontario (volet anglophone)
- Personnes résidentes d'autres provinces (volet anglophone)
- Personnes résidentes de la province de Québec (volet anglophone ou volet francophone)

Ces catégories sont conformes au mandat de la Faculté de médecine. L'esquisse autobiographique et l'adresse permanente figurant sur la demande d'admission seront utilisées pour déterminer le statut géographique des candidates et des candidats. Une preuve du statut géographique pourrait être exigée.

Les personnes qui satisfont à la moyenne pondérée minimale fixée pour une catégorie particulière verront leur demande d'admission passer au processus de révision et d'évaluation de leur curriculum vitae détaillé. Les moyennes pondérées minimales sont déterminées selon la quantité et la qualité des demandes que nous recevons. Les candidates et candidats qui aimeraient connaître la moyenne pondérée minimale établie pour leur catégorie, peuvent communiquer avec le Bureau des admissions à l'adresse admissmd@uottawa.ca.

La moyenne utilisée aux différentes étapes du processus de sélection est la moyenne pondérée cumulative (MPC), dont le calcul est basé sur les trois années les plus récentes des études de premier cycle à temps plein envers un baccalauréat dans une université reconnue.

Les notes obtenues pour des cours additionnels complétés hors session ou durant une session d'été ne sont pas incluses dans le calcul de la MPC. Les notes obtenues dans une année scolaire où une candidate ou un candidat a complété un semestre (ou une année complète) d'études à l'étranger dans le cadre d'un programme d'échange ne seront pas incluses dans le calcul de la MPC.

Pour qu'une année scolaire soit comptée dans le calcul de la MPC, un maximum d'un cours par semestre pour lequel une note de **satisfaisant/non satisfaisant** peut avoir été complété conformément à l'exigence de cinq pleins cours/année. Donc, une année scolaire durant laquelle plus d'un cours **satisfaisant/non satisfaisant** ont été complétés par semestre ne sera pas comptée dans le calcul de la MPC.

Une candidate ou un candidat inscrit en troisième année à temps plein au moment de sa demande d'admission est évalué sur la base des résultats obtenus en première et en deuxième année à temps plein seulement. Les résultats de la première année sont pondérés une fois et ceux de la deuxième année deux fois. Les notes de l'année en cours ne sont pas utilisées dans le processus afin de déterminer les candidats qui avancent vers l'entrevue.

Exemple :

année 1	$3,85 \times 1 =$	3,85
année 2	$3,82 \times 2 =$	7,74
Total	$11,49 \div 3 =$	3,83 (MPC)

Pour une candidate ou un candidat qui a complété trois années d'études à temps complet au moment de sa demande d'admission, les résultats obtenus lors de la troisième année d'études à temps plein

sont pondérés trois fois, les résultats de la deuxième année à temps plein deux fois et ceux de la première année à temps plein une fois.

Exemple :

année 1	$3,85 \times 1 =$	3,85
année 2	$3,81 \times 2 =$	7,64
année 3	$3,90 \times 3 =$	11,70
Total	$23,19 \div 6 =$	3,87 (MPC)

Pour une candidate ou un candidat qui a complété plus que les trois années requises, seulement les notes des trois dernières années à temps plein sont pondérées.

Exemple :

année 1	3,85	
année 2	3,82	
année 3	$3,90 \times 1 =$	3,90
année 4	$3,85 \times 2 =$	7,70
année 5	$3,89 \times 3 =$	11,67
Total	$23,27 \div 6 =$	3,88 (MPC)

Curriculum vitae détaillé (Étape 3)

La candidate ou le candidat doit fournir un curriculum vitae détaillé. Ces renseignements additionnels permettront de juger de l'étendue de ses activités.

Seulement les activités que vous aurez désignées comme étant les trois (3) plus importantes pour votre demande d'admission en médecine, **dans chaque catégorie, et ayant été complétées durant vos études postsecondaires (au niveau universitaire)** seront utilisées dans l'évaluation de votre curriculum vitae détaillé. Le curriculum vitae détaillé doit être présenté en ligne. Vous pourrez choisir vos trois (3) activités **pour chaque catégorie** (maximum de 15 au total) sur la demande en ligne. Il est essentiel que le curriculum vitae soit complet, mais bref et précis. Les réponses écrites dans un style télégraphique sont plus faciles à lire. Elles ne doivent pas prendre la forme d'une lettre personnelle. Vous devez fournir le nom d'un vérificateur pour chacune des activités énumérées sur votre curriculum vitae détaillé. **Pour associer un vérificateur à une activité donnée, veuillez entrer un nombre (entre parenthèse) à côté de chacune des activités.** Ce nombre doit correspondre au numéro inscrit sur la liste des vérificateurs. **Vous devez vous conformer aux instructions fournies ou votre demande sera rejetée.**

La Faculté de médecine se réserve le droit de refuser l'invitation à l'entrevue si les renseignements contenus, y compris le nom des vérificateurs sont dissimulés, faux ou fallacieux.

Scolarité

Décrivez la formation universitaire qui vous a préparé à l'étude de la médecine en cochant les cases appropriées et en remplissant les espaces relatives à votre (vos) programme(s) d'études. Les préalables y sont inscrits.

Pour obtenir de plus amples renseignements sur les différentes catégories évaluées dans le curriculum vitae détaillé, veuillez consulter notre site web au lien suivant : www.med.uottawa.ca/Etudiants/MD/Admissions/fra/cv_detaille.html.

Entrevue (Étape 4)

Aucune candidate ou candidat ne sera admis sans avoir subi une entrevue. Celles-ci se tiennent habituellement en février-mars. Les personnes seront invitées sur la base de la moyenne pondérée cumulative minimale établie pour l'année en cours pour le groupe dont ils font partie, combiné avec les résultats de l'évaluation du curriculum vitae détaillé. Un score composé du résultat de l'entrevue et de la moyenne pondérée cumulative est ensuite calculé pour le choix final des offres d'admission.

Offres d'admission (Étape 5)

À la suite des entrevues, des listes préliminaires sont dressées à partir des scores combinés. Une offre sera faite d'abord aux personnes ayant obtenu le plus haut score à l'entrevue selon l'ordre de leurs scores combinés, suivis de ceux qui auront obtenu le deuxième meilleur score, et ainsi de suite.

Certains autres facteurs peuvent être pris en considération pour déterminer le rang de chaque personne sur la liste finale d'excellence.

Toutes les offres d'admission sont conditionnelles aux modalités suivantes. Ainsi, les candidates et les candidats sélectionnés doivent :

- Fournir un relevé de notes officiel émis par le bureau du registraire de leur université avant la fin juin 2014.
- Avoir réussi l'année universitaire en cours; y compris d'avoir maintenu leur moyenne; (leur moyenne ne doit pas être inférieure à la moyenne pondérée minimale qui a été établie en fonction du statut géographique).
- Fournir le formulaire d'immunisation rempli, le formulaire de vérification du casier judiciaire et la preuve de certification RCR au plus tard le 1^{er} août 2014.
- Remplir toutes les exigences d'admission avant juin 2014.

- Fournir leur preuve de citoyenneté (photocopie seulement).

L'université peut révoquer l'offre d'admission si la candidate ou le candidat ne respecte pas les conditions d'admission ou l'une des conditions mentionnées ci-dessus.

Admission refusée

Étant donné que l'entrevue joue un rôle important pour l'admission au programme de médecine à l'Université d'Ottawa, la personne qui aura été interviewée à trois reprises ne pourra soumettre à nouveau une demande d'admission. Cette politique s'applique à toutes les demandes quelle que soit la catégorie demandée.

Droits institutionnels

Les droits institutionnels de la Faculté de médecine de l'Université d'Ottawa au montant de 75 \$ seront soustraits des frais de scolarité lors de l'admission.

Dépôt

Un dépôt de mille dollars (1 000 \$) (chèque visé ou mandat poste) doit accompagner toute acceptation finale d'offre d'admission. Le dépôt n'est pas remboursable mais est déduit des frais de scolarité.

Inscription différée

Une étudiante ou un étudiant admis en première année pourra demander une inscription différée. Cette permission sera accordée pour des raisons bien particulières et il appartiendra au Comité d'admission d'accorder ou de rejeter une telle demande. Les demandes d'inscription différée doivent être faites par écrit et reçues avant le 10 juin 2014.

Le Comité d'admission de la Faculté de médecine de l'Université d'Ottawa n'étudiera aucune demande d'admission d'une personne qui aura été admise à une autre école de médecine et aura obtenu le privilège d'une inscription différée.

Transfert

Pour plus de détails concernant notre politique sur les transferts, veuillez consulter le lien suivant : www.med.uottawa.ca/Etudiants/MD/Admissions/fra/transfert.html.

Cours de réanimation cardiorespiratoire (RCR)

Toutes les étudiantes et tous les étudiants de médecine nouvellement admis en première année à la Faculté de médecine de l'Université d'Ottawa doivent fournir la preuve de certification d'un cours RCR. Vous devez compléter un cours de base du niveau C : bébé, enfant et adulte. Pour l'inscription au programme, vous devez terminer le cours

auprès d'une organisation telle que la Croix-Rouge canadienne, l'Ambulance Saint-Jean, la Fondation des maladies du cœur, etc. Au début de chaque année subséquente du programme de médecine, vous devrez fournir une preuve d'une recertification RCR de niveau C à l'Équipe de la gestion du risque, stages cliniques.

Dossier d'immunisation

L'Université d'Ottawa a des exigences obligatoires d'immunisation pour toutes les étudiantes et tous les étudiants de médecine. Les professionnels de la santé ont l'obligation de se protéger et de protéger les autres contre les infections susceptibles d'être transmises dans leur milieu clinique. Il est de votre responsabilité de soumettre dans le délai demandé votre Dossier d'immunisation dûment rempli et signé. Pour obtenir des renseignements sur les exigences d'inscription et le Dossier d'immunisation, visitez : www.uottawa.ca/services/sesst/Immunisation.html.

Vérification du casier judiciaire

Toutes les candidates et tous les candidats qui reçoivent une offre d'admission au programme de doctorat en médecine (M.D.) doivent obtenir une vérification de casier judiciaire y compris une vérification du secteur vulnérable, et ce à leurs frais. À la suite d'un changement récent de politique gouvernementale, les seules organisations autorisées à faire ces vérifications sont les services de police locaux. Pour obtenir les exigences, consultez : www.uottawa.ca/services/sesst/dossierdepolice.html.

Au début de chaque année subséquente du programme de médecine, l'étudiante ou l'étudiant doit obtenir une nouvelle vérification de casier judiciaire, y compris une vérification du secteur vulnérable. Les diplômées et diplômés de la Faculté de médecine qui ont un casier judiciaire pourraient ne pas obtenir leur permis d'exercice de la médecine.

Information fausse ou trompeuse

Toute candidate et tout candidat, de même que toute étudiante et étudiant fournissant de l'information fausse ou trompeuse, ou encore dissimulant de l'information, peut entraîner : (1) la révocation d'une offre d'admission; (2) la révocation d'une candidature déjà acceptée; ou (3) l'annulation d'une inscription au programme de médecine.

Étudiantes et étudiants diplômés (maîtrise ou doctorat)

Les étudiantes et étudiants diplômés inscrits à un programme de maîtrise ou de doctorat (ou qui ont récemment terminé un tel programme) peuvent présenter une demande d'admission au programme de médecine, à condition de satisfaire

aux critères d'admissibilité, y compris la réussite des cours préalables exigés (sciences/humanités). **Ces candidatures seront évaluées au même titre que toutes les autres candidatures c'est-à-dire basées sur la performance scolaire de la candidate ou du candidat au cours de ses études de premier cycle, le curriculum vitae détaillé et la performance à l'entrevue.**

Adresse

Admissions
Faculté de médecine
Université d'Ottawa
451, chemin Smyth, pièce 2044
Ottawa (Ontario) K1H 8M5
Canada

Téléphone : 613-562-5409
Télécopieur : 613-562-5651
Adresse électronique : admissmd@uottawa.ca
Site Web : www.medecine.uottawa.ca

Our Mission Statement: To advance our tradition of preparing excellent physicians and leaders in health care, we embrace a spirit of inquiry and innovation in education and research.

Founded more than 150 years ago, the Queen's School of Medicine provides an intimate, one-on-one, hands-on MD program and a rich array of postgraduate programs that emphasize the fundamentals of clinical medicine in the context of ongoing change, innovation, and discovery. Our graduates and our faculty are leaders in Canadian medicine and their footprints can be seen across Canada and around the world. Kingston and southeastern Ontario community members and public institutions are our most supportive partners in helping our students to excel in their development and contributions as emerging healthcare professionals.

The School of Medicine's undergraduate program offers a four-year curriculum leading to the degree of Doctor of Medicine. This program is accredited and prepares graduates for postgraduate training leading to licensure and certification. Its unique strengths are related to the opportunities for close, personal interactions between students and faculty members and for students to obtain particularly relevant, extensive, hands-on clinical experience under supervision, especially in ambulatory settings. There is a great potential for students to benefit from the integration of the clinical and basic sciences in the curriculum and from increased collaboration with students and teachers from other clinical disciplines.

The goal of the medical curriculum is to produce physicians who have a wide understanding of the content and context of medicine and the knowledge, skills and attitudes to enter into any postgraduate training program. The curriculum will foster the development of life-long learning skills necessary for effective practice. Self-directed learning is emphasized in the curriculum and learning formats include whole class lectures, tutorials, seminars, team-based learning, symposia and facilitated small group learning. Assessment is done using criterion-referenced examinations, small group evaluation, assignments and Objective Structured Clinical Examinations (OSCE) for clinical skills.

Queen's curriculum provides a wide range of clinical experiences extending from primary to tertiary care settings. The medical program provides a variety of innovative primary care educational opportunities at regional sites such as Oshawa, Peterborough, Belleville and smaller communities in the area of southeastern Ontario. Students can therefore expect to complete at least a few weeks of their clinical education at one of these regional sites.

Queen's School of Medicine is excited to announce a new Medical School Building. This state-of-the-art facility provides modern simulation labs and educational rooms designed to facilitate modern styles of education. Its central campus location provides an ideal home for the medical school.

For more information regarding our program, please visit our website at: <http://meds.queensu.ca/undergraduate/>.

Selection Factors

One hundred students are admitted annually into first year and are selected on the basis of a strong academic record and the assessment of personal characteristics considered to be most appropriate for the study of medicine at Queen's University and the subsequent practice of medicine. The Admissions Committee believes that both academic abilities and specific personal attributes are important in the successful study and practice of medicine, and will assess these factors at different points during the admission process.

Requirements for Admission

Eligible applicants are required to have a minimum of 90 credits in any university program by the end of the academic year (September–April) in which application is made. Transfer credits resulting from completion of International Baccalaureate programs will be counted toward the total credit requirements for Queen's Medical School admission.

Queen's School of Medicine has eliminated the requirement of prerequisite courses. With the elimination of all prerequisite courses, applicants are able to select a program of study and courses that best meet the goals of their undergraduate degree.

program. We do not recommend any particular course or degree program since no preference is given to applicants who have studied in any particular university program.

Only undergraduate university credit courses meeting Queen's University "Basis of Admission for Advance Study Interpretation Guidelines" are included in the grade point average (GPA) and credit requirements. The following courses of study will not be included in the GPA: naturopathic and chiropractic medicine, consecutive bachelor of education programs, challenge for credit courses, diploma or certificate programs, graduate courses, and undergraduate courses taken as part of a graduate program.

All applicants are required to write the Medical College Admission Test (MCAT) prior to the deadline date for submission of the application to OMSAS. All MCAT scores will be reported by OMSAS to Queen's University; however, only those scores from tests written in the five years prior to the application deadline will be used in our evaluation.

All students must comply with the Queen's School of Medicine Communicable Disease Screening Protocol. Information about this protocol is available at: http://meds.queensu.ca/assets/communicable_disease_screening_form_-_1st_Year.pdf.

Students are also required to submit a police record check. Queen's reserves the right to withdraw an offer of admission based on the results of the police record check.

Falsification of Application Information

If it is discovered that any application information is false or misleading, or that information has been concealed or withheld, the application will be disqualified; or, if discovered after an offer of admission has been sent, that offer will be withdrawn. If these circumstances are discovered after the student has been admitted into the medical program, the student may be required to withdraw from the program. The Queen's School of Medicine may, at its discretion, refuse to accept future applications to the MD program from a candidate who has submitted a false, misleading or fraudulent application in the past.

Candidate Assessment

Candidates invited for an interview are selected on the basis of their GPA and MCAT scores, Autobiographical Sketch and letters of reference. Only candidates invited for an interview will be considered for admission.

Autobiographical Sketch

Candidates should emphasize in the autobiographical sketch those areas of extracurricular experience that include particular interests in advisory work, athletics, community work, fine arts, health care, employment, literature, organization, teaching and travel. The selection committee will consider the types, quantity and quality of various activities. Leadership skills in specific activities will be valued.

Letters of Reference

Candidates should choose referees who can evaluate them in a non-biased fashion, avoiding family members, acquaintances and friends. Ideally the candidate should choose referees who can collectively address qualities and attributes in both academic and non-academic domains. Referees who have more than a casual relationship with the candidate are desired and the candidate should encourage the referee to cite examples of specific attributes, rather than just list them. Three letters of reference must be submitted to OMSAS prior to November 1 for the candidate to be considered for an interview at Queen's School of Medicine. Applications that do not include all three letters of reference and accompanying Confidential Assessment Form will be considered incomplete.

Personal Assessment

Select candidates will be invited for a personal interview. The interview process will consist of both a Multiple Mini-Interview (MMI) and a standard, panel-type interview. Candidates will be ranked for offers and placement on the waiting list using the results from the personal assessment. Offers will be conditional on the candidate's maintenance of an academic standing acceptable to the Admissions Committee and on completion of all required credits.

An attempt is made on the interview days to provide candidates with an information session that includes an orientation to the curriculum and student life at Queen's.

Admissions to Combined MD/PhD or MD/MSc Programs

The combined MD/PhD and MD/MSc programs at Queen's University are offered jointly by the School of Medicine and the School of Graduate Studies. The programs admit a limited number of exceptional students who wish to combine their medical training with advanced training in research. Graduates from these programs will be well prepared to pursue postdoctoral or research-intensive residency training and, as fully trained physician-scientists, will contribute to increasing Canada's capacity in basic, clinical, translational and patient-oriented research. Candidates must indicate their intention

to apply to this program on the OMSAS application. A separate application in addition to the OMSAS application is required. Candidates must meet the admissions requirements for both programs and will be assessed for eligibility for admission by each program. Additional information and application materials may be obtained at:
http://meds.queensu.ca/education/md_phd/.

Admissions Process for Aboriginal Candidates

The Admissions Committee recognizes the critical shortage of Aboriginal physicians in Canada and the need to educate more Aboriginal physicians to serve as role models and to address the health care needs of Canada's Aboriginal people.

The Committee has developed an alternate process for assessment of Aboriginal candidates. Up to a maximum of four qualified Aboriginal students per year may be admitted to the MD program by the alternate process. Candidates who wish to be considered by this process must submit all documents as indicated in the general application instructions. Aboriginal candidates may also choose to apply through the regular admission process.

The Committee has developed an alternate process for assessment of Aboriginal candidates. Up to a maximum of four qualified Aboriginal students per year may be admitted to the MD program by the alternate process. Candidates who wish to be considered by this process must submit all of the following documentation, though OMSAS, by October 1, 2013. Aboriginal candidates may also choose to apply through the regular admission process.

- A separate letter to the Chair, Admissions Committee, in which they declare their Aboriginal ancestry and give specific information about First Nations, treaty, community, or organizational affiliation. The letter should request consideration by this alternate process, and should expand on the candidate's academic and personal background, and reasons and motivation for wishing to become a physician.
- An application letter should be accompanied by a letter of support from an individual representing the First Nation, community or organization to which the applicant belongs.
- Proof of Aboriginal ancestry.

Candidates identified by the screening panel will be invited for an interview at the same time as the general pool of applicants. Selected candidates will

complete the MMI and a standard, panel interview by an interview team. The interview team will include representatives from the Aboriginal community.

Factors Not Considered in Selection

1. The Admissions Committee does not give preference to applicants who have studied in any particular university program. Applicants are encouraged to consider all of the undergraduate programs available to them and to embark on the course of studies in which they have the greatest interest and that would prepare them for an alternate career should they not gain a place in medicine.
2. No preference is shown to applicants at any particular level of training.
3. Place of residence and location of the university where studies have been undertaken are not criteria in selection.
4. Age, gender, race, religion and sexual orientation are not factors considered in the selection process.

Due to the large number of applications, it is not possible to provide specific feedback regarding unsuccessful applications or suggestions as to how candidates might improve their chances for acceptance into the medical program.

Decisions of the Admissions Committee are final. In the event of an appeal, the Committee will ensure that correct procedures of assessment have been followed but will not reassess the candidate's file.

Immunization

Students are required to be immunized against certain diseases before they enter the clinical setting. These requirements must be fulfilled in order to meet the standards set out in the Public Hospitals Act, Section 4.2, Ontario Regulations 204/06. The information collected will be used to ensure that these standards are met in order for students to participate in clinical activities. Failure to comply with the Communicable Disease Policy may lead to limited participation in clinical aspects of the MD program and successful completion of the program could be compromised. Information regarding this protocol is available at:

<http://meds.queensu.ca/assets/communicable-disease-screening-form1stYear.pdf>.

Police Record Check

In recognition of the requirements of the clinical agencies and the Faculty's responsibility to ensure that its health sciences students do not place vulnerable populations at additional risk, the School of Medicine requires, as a condition of admission,

that students provide a current police record check and a Vulnerable Sector Screening. The police record check includes a check of the Royal Canadian Mounted Police (RCMP) national Canadian Police Information Centre (CPIC) database. Queen's reserves the right to withdraw an offer of admission based on the results of the police record check.

CPR

Applicants must have completed a CPR Basic Rescuer Course (Level C) and be able to produce valid certificates before enrollment in medical school.

Disability and Admission to Medicine

Please visit the OMSAS website at www.ouac.on.ca/omsas/ and click "Essential Skills and Abilities".

Deferred Registration

The Admissions Committee will consider granting a request for deferral of admission only in exceptional circumstances and normally only to allow highly qualified students to complete the requirements for the degree program to which they are already enrolled. Requests for deferral must be made within two weeks of the date of offer for admission and **only** after that offer has been accepted. Deferrals will only be granted for a maximum of one year.

Admission with Advanced Standing

Because of the unique structure of the medical curriculum, candidates are not considered for admission with advanced standing.

Tuition and Deposit

A non-refundable deposit of \$1,050 is required at the time of an acceptance. The deposit will be put toward tuition fees. Information about tuition fees and potential sources of financial support at Queen's University is available at: www.queensu.ca/registrar/.

Note: Queen's University School of Medicine reserves the right to change the admission requirements at any time without notice. All potential applicants must check the Queen's website at <http://meds.queensu.ca/undergraduate/> and/or the OMSAS website at www.ouac.on.ca/omsas/ for any changes or additions to the admissions requirements or processes.

Address

Undergraduate Medical Education
School of Medicine
Queen's University
80 Barrie Street
Kingston ON K7L 3N6
Canada

Telephone: 613-533-3307

Fax: 613-533-3190

Website: <http://meds.queensu.ca/undergraduate/>

General Information

Welcome to Medicine at U of T

Welcome to the Undergraduate Medical Education (UME) MD Program in the Faculty of Medicine at the University of Toronto. Founded in 1843 as a School of Medicine at the St George Campus, the MD program at U of T expanded in 2011 to include our fourth academy at the U of T Mississauga campus.

As one of the largest undergraduate medical education programs in Canada, the UME MD program boasts an innovative and rigorous curriculum that educates undergraduate students through the application and communication of knowledge, collaboration and discovery.

Medicine at U of T is student-centered and we provide the best possible experience for all of our students. We ensure that our institutional support, both academic and financial, enables them to become leaders of transformational change for society. The faculty enables students to take advantage of our unique environment that provides an incredible breadth and depth of scholarship across all disciplines.

We take our commitment to social responsibility very seriously, as shown by the Mission Statement of the Faculty (www.facmed.utoronto.ca/about/dean/vision.htm).

The (UME) MD Program

The Preclerkship program spans the first two years of medical school. The basic goal of the Preclerkship is to help students learn the necessary biomedical and humanistic knowledge and skills, and to develop the professional attitudes that they will need in order to have a successful experience in their Clerkship program and beyond. To achieve this, students take part in a rich mixture of activities in two kinds of Preclerkship courses: block courses and continuity courses. There are four sequential “block courses” (three in first year and one in second year) that offer lectures, small

group seminars, problem-based learning tutorials, and also laboratory experiences in the first year. The continuity courses (Art and Science of Clinical Medicine [ASCM] and Determinants of Community Health [DOCH]) each run for a half day per week for the two years. During ASCM, students learn the basic clinical skills of interviewing and examining patients; in DOCH, students learn about health issues in the broader community context and carry out a research project on a selected topic.

The Clinical Clerkship comprises the latter two years of the four-year undergraduate medical education program. The knowledge, skills and professional attitudes introduced in the Preclerkship are applied in the practical context of the clinical setting where students participate as members of a working health care team. As clinical clerks, students learn to master patient care, both within the environment of the hospital and on an out-patient basis at community-based clinics and doctors’ offices. Students’ clinical skills are honed as they proceed through the core clerkship rotations which introduce them to the essential medical specialties.

Our program is offered on two campuses at the University of Toronto: 205 incoming students will be at the St. George campus (downtown Toronto) and 54 will be at the Mississauga campus. Advanced video conferencing allows students at both teaching sites to interact and share learning experiences.

In both Preclerkship and Clerkship, all students, without exception, will be required to travel outside of areas served by local transit, hospital shuttle service and University shuttle service in order to complete their studies.

Admission Policies – General

The quota for admission to the first medical year is 259 students. The number of applications received by the Faculty of Medicine of the University of Toronto is greatly in excess of available seats. In selecting successful applicants, the Faculty of Medicine considers all available information.

We select those who meet the basic admission requirements and appear to have the best chance of succeeding in the medical course, and ultimately the medical profession.

There is no single background that is an ideal preparation for the practice of medicine. Medicine requires a mix of individuals with strong backgrounds in the social sciences, humanities, physical sciences and life sciences. Perseverance, perceptiveness, commitment, high standards and high achievement are all needed in specific fields. Excellence in both academic and non-academic achievements is the criterion used in the assessment of an application. Academic excellence is measured by an assessment of marks, rigour and coherence of the academic program, and the results of the Medical College Admission Test (MCAT). The entire academic record is taken into consideration in establishing eligibility and excellence on academic grounds.

Both non-academic and academic attributes, activities and achievements of applicants are assessed through review of brief personal essays, detailed autobiographical sketch materials and reference letters. Applicants must be accurate when describing their non-academic and academic attributes, activities and achievements. Applicants must submit the names, addresses and telephone numbers of persons able to substantiate statements made concerning their non-academic and academic attributes, activities and achievements. Applicants' abilities in the adequate use of the English language will be taken into consideration. Applicants may be requested to submit additional information to supplement the application form.

Note: Reference letters must not be provided by family members or long-standing friends or colleagues of you or your family as we do not consider them to be objective. (An exception will be made for letters from religious leaders.)

Applications from candidates with reference letters from family, colleagues or friends will not be considered.

Attributes, activities and achievements will be assessed in terms of the faculty's mission and values and the Undergraduate Medicine educational goals. Specifically, materials will be evaluated according to the following clusters:

1. maturity, reliability, perseverance and responsibility (professional cluster);

2. communication, collaboration, team-work, time management and leadership (communicator/collaborator/manager cluster);
3. advocacy, community service and social responsibility (advocate cluster); and
4. academic standing, achievements in leadership, research and social responsibility as demonstrated by (but not limited to) awards, conference presentations, publications and scholarships (scholar cluster).

Approximately 580 applicants will be invited for an interview. The 259 successful applicants will be chosen from among these interviewees.

Successful candidates must be deemed by the faculty to be acceptable in all aspects of the admission assessment. This may include cumulative grade point average (GPA), MCAT, accomplishments and productivity across academic and non-academic spheres, supervisors' letters (for graduate applicants), confidential assessments, non-academic factors, English proficiency, performance on the interview and/or any other criteria established by the Admissions Committee.

Usually the minimum acceptable GPA for applicants is 3.6 on the 4.0 scale. For graduate students, slightly lower GPAs may be acceptable. Admission to the Faculty is competitive; therefore, the possession of the minimum requirements does not ensure acceptance.

The discovery that any submitted information is false or misleading or that any material information has been concealed or withheld will invalidate an application and will result in its immediate rejection or, if the applicant has been admitted, in the revocation and cancellation of an offer of admission and/or registration.

It is the applicant's responsibility to ensure that all required documents, including reference letters, are received by the stated deadlines. The absolute final deadline for receipt of reference letters at OMSAS for consideration in our assessment is November 1, 2013. If an applicant's letters are not received at OMSAS by this date, the application to the University of Toronto's medical program will be cancelled as incomplete. Failure to comply with any admission requirements and deadlines will result in the cancellation of the application.

Academic Requirements for Admission

Medical College Admission Test (MCAT)

All applicants for admission must submit results of the MCAT. The MCAT must be written prior to the application deadline of October 1, 2013. MCAT test results will be accepted provided the test was written no more than five years prior to the application deadline. No exceptions will be made to this policy and applicants without MCAT results will be disqualified. The MCAT is not included in the overall GPA calculation. MCAT test results below the published minimum may jeopardize the success of the application.

Prerequisites

All applicants are required to have completed at least two full course equivalents (FCEs) in life sciences and at least one full course equivalent (FCE) in humanities, social sciences or languages. It is strongly recommended that the prerequisite courses be completed prior to application. If they have not been completed, and are not showing as current registrations on your transcript, your application will not be considered.

Examples:

- Life Sciences: Anatomy, Biochemistry, Biology, Botany, Clinical Biochemistry, Immunology, Microbiology, Molecular Genetics & Molecular Biology, Nutritional Sciences, Pharmacology & Toxicology, Physiology, Zoology. (Note that Chemistry and Physics are not Life Sciences. If you are listing Chemistry courses to meet requirements for other medical schools, you must also list two FCEs in Life Sciences.)
- Social Sciences: Economics, Political Science, Sociology, Criminology
- Languages: Courses in a language other than the applicant's native language
- Humanities: Classics, English, History, Religious Studies, Cultural Studies

Please list the course code, the name of the course, and indicate if it was a full-year or semester course.

Applicants may check with the Admissions Office if they are unsure of whether a particular course is acceptable as a prerequisite. Please provide a course description by email.

The University of Toronto will consider applications from students who have completed a minimum of three years of university study (15 university credits) towards a bachelor's degree or who are in the process of completing their third year.

The calculated GPA used to fulfill the academic requirements will not include the current year of study, as these grades are not available at the time of application assessment.

1. Undergraduate Applicants

Students attending any Canadian university taking programs that lead to degrees in any discipline (e.g., arts, engineering, pharmacy, science) may apply for admission during the third or higher years proceeding towards their degrees, provided that they have fulfilled the prerequisite course requirements. No preference will be given to one program over another or to one university over another.

Students in the third or fourth year of undergraduate work should note that, while no specific program of study is required, academic coherence is expected.

Notes

- a) Students applying in the final year of a three- or four-year degree program must complete the degree requirements and provide proof of completion prior to enrollment. Students applying in the third year of a four-year degree program must provide proof of completion of the third-year requirements of their degree prior to enrollment in the medical program.
- b) If there is any reason why you believe your transcript does not reflect your true ability, please briefly outline the circumstances in OMSAS Essay 1.
- c) If your transcript has gaps, course withdrawals or if you carried less than a full course load, please state the reason in the OMSAS Essay 1. You should also use this section to document your participation in an educational exchange program, a professional experience year, or co-op program, and the time frame of this activity. Do not assume that a rater will be able to find this information within your file materials.

2. CEGEP Applicants

Applicants who have completed the CEGEP program in Quebec may apply for admission if they are enrolled in third-year level university studies and will have completed a total of at least 15 full course credits prior to enrollment in our program. These applicants must have completed a minimum of 10 university credits, which may include CEGEP transfer credits, at the time that they apply. Applicants who have completed the CEGEP program must also submit transcripts from their CEGEP program.

3. Graduate Applicants

The University of Toronto will also consider applications from students who have completed a graduate program or are enrolled in the final stages of a graduate program and will complete their degree in accordance with the dates outlined below. In the selection process, applications from candidates proceeding toward or in possession of graduate degrees may undergo a separate graduate application review. If you are currently completing or have previously completed a graduate degree, you are considered a graduate applicant and are subject to these requirements.

Graduate applicants must submit all OMSAS application materials as per all other applicants. Additional graduate applicant materials to be submitted to OMSAS include:

- a) An academic Curriculum Vitae (CV). This CV must adhere to the format outlined at the MD program website and should not include non-academic activities.
- b) One confidential letter of reference from your graduate supervisor describing your research work, academic capability and scholarly productivity and potential. This letter must include the expected date of completion of your graduate degree. This letter is to be submitted to OMSAS. This graduate supervisor letter of reference is in addition to the three letters of reference sent to OMSAS, even if your supervisor wrote one of the letters. This fourth letter is not a personal letter of reference and must focus on your performance in the graduate program. It should not include reference to non-academic activities.

The deadline for submission of this additional material is November 1, 2013.

Graduate applicants who re-classify from one graduate degree to another during the application cycle will not be considered for admission.

A graduate applicant who has not yet received the graduate degree and who is offered a position in the medical class will be required to submit proof, prior to June 30, 2014, of successful completion of all requirements of the graduate program, including successful defence of a thesis if applicable. Graduate students offered a position on the expectation that their degree will be completed, who then are unable to meet this deadline, will not be granted deferrals and will lose their seat in our program. It is required by the Admissions Office that once the degree has been conferred, all applicants accepted from graduate programs provide proof of receipt of their graduate degrees in the form of a final official transcript.

4. Applicants attending university outside of Canada

Applicants attending universities in the United States must complete a four-year university bachelor's degree. There is no option to apply during the third year of study. Applicants who are attending a university outside of Canada or the United States must complete the equivalent of a Canadian four-year university bachelor's degree. They must have their credentials assessed for Canadian equivalency by the World Education Services (WES): www.wes.org/ca/. We require a course-by-course evaluation, with an overall GPA.

Non-Academic Requirements

Applicant's Brief Personal Essays

All applicants are required to submit four original brief personal essays, each essay answering a specific question related to the faculty's mission and values. The Mission Statement of the Faculty of Medicine of the University of Toronto embodies social responsibility, and the faculty values are reflective of this responsibility. Each brief personal essay must be 250 words or less.

The four questions to be answered are:

Question 1: A scholar demonstrates reflective learning. How have you demonstrated reflective learning within an academic or leadership activity?

Question 2: Should completion of volunteer activities within an applicant's home community be a medical school admissions requirement? Feel free to develop an answer for or against this question.

Question 3: Describe your approach to balancing the conflicting demands of school and extracurricular activities. Please use a specific example from your time in postsecondary education.

Question 4: Why is respect for boundaries essential to a physician's professionalism?

You may write about activities and achievements undertaken and completed anywhere in the world, but the nature and outcome of the activity are more important than where it took place – your local community is as important as the developing world. These brief personal essays will be marked independent of all other materials submitted within your application.

The Admissions Office will perform random checks of applicants' brief essays through www.Turnitin.com for detection of possible plagiarism. Applicants will not be informed that their essay has been submitted for comparison. Essays submitted to Turnitin will be included as source documents in the Turnitin reference database, where they will be used solely for the purpose of detecting plagiarism. The terms that apply to the university's use of the Turnitin service are described on the Turnitin website.

If you do not consent to your essays being submitted to Turnitin, you must contact the Admissions Office directly, by email, to inform us of this fact. We will honour this request.

Autobiographical Sketch (ABS)

The OMSAS detailed ABS is required for completion of your application. In addition, you are required to write and submit three brief ABS statements outlining the three activities and/or achievements from your sketch that you believe best exemplify the attributes that align with the Undergraduate Medicine educational goals.

These goals will be evaluated across your sketch and statements in terms of these four clusters of attributes, activities and achievements:

1. maturity, reliability, perseverance and responsibility (professional cluster);
2. communication, collaboration, time management, team-work and leadership (communicator/collaborator/manager cluster);
3. advocacy, community service and social responsibility (advocate cluster); and

4. achievements in academic standing, leadership, research and social responsibility as demonstrated by (but not limited to) awards, conference presentations, publications and scholarships (scholar cluster).

The ABS and three ABS statements will be evaluated as a whole. Each ABS statement must be 250 words or less. You may write about activities and achievements undertaken and completed anywhere in the world but the nature and outcome of the activity are more important than where it took place – your local community is as important as the developing world. The Autobiographical Sketch and ABS statements will be marked independent of all other materials submitted within your application.

Verifiers

In some cases, the Admissions Office may wish to verify additional information about activities that are described in either the brief personal essays or the autobiographical sketch. Therefore, the applicant must provide the name, address and phone number of at least one contact person (verifier) for each activity that the applicant considers to be of major importance. The Admissions Office may perform random checks of applicants' verifiers. Please notify your verifiers in case they are contacted by the Admissions Office.

Letters of Reference

The deadline for receipt of reference letters is the application deadline of October 1; however, we are willing to grant some leniency for this deadline, as submission of reference letters is outside of applicants' control. The absolute final deadline for receipt of reference letters at OMSAS for consideration in our assessment is November 1, 2013. If an applicant's letters are not received at OMSAS by this date, the application to the University of Toronto's medical program will be incomplete and will not be considered.

Applicants are required to arrange for three letters of reference. These letters of reference will be evaluated according to the same attributes, activities and achievements clusters as described for the Autobiographical Sketch (ABS). We encourage applicants to:

1. share these attributes, activities and achievements clusters with potential referees to ensure that they can speak to some or all of them; and
2. ensure that the whole range of clusters is represented among the three letters as a whole (individual letters may speak to a specific cluster or clusters of attributes, activities and achievements).

The letters of reference will be evaluated independent of all other materials submitted within your application.

Note: Reference letters must not be provided by family members or long-standing friends or colleagues of you or your family as we do not consider them to be objective. (An exception will be made for letters from religious leaders.)

Applications from candidates with reference letters from family, colleagues or friends will not be considered.

Interviews

In making its assessment, the faculty will invite some applicants to attend an interview. Applicants must attend at the date and time arranged and are responsible for their own travel expenses. Most interviews will be conducted on one of three weekends in the spring of each year. Candidates who cancel or decline an interview will receive no further consideration for admission.

Additional Admission Requirements for the Indigenous Student Application Program and the MD/PhD Program

Indigenous Student Application Program

Recognizing the commitment to Social Responsibility in the faculty's mission, the Undergraduate Medical Education (UME) MD program of the Faculty of Medicine has implemented the Indigenous Student Application Program (ISAP) to increase the number of Indigenous (First Nations, Inuit, and Métis) medical students at U of T. This program reflects the Faculty of Medicine's strong commitment to diversity as demonstrated in the Faculty Diversity statement: www.facmed.utoronto.ca/Assets/FacMed+Digital+Assets/Faculty+of+Medicine+1/FacMed+Digital+Assets/Faculty+of+Medicine+Diversity+Statement.pdf.

Applicants to this program must meet the same requirements for MCAT, GPA and course prerequisites as all other applicants. The program does not have a designated quota for admission. Applicants submit admissions materials as per the core MD admissions process with the following modifications:

1. Self-declared Aboriginal status via the OMSAS application.

2. As proof of Aboriginal ancestry, students applying to the University of Toronto's Faculty of Medicine through the Indigenous Students' Application Program must provide:

- a) a certified copy of a Status or Treaty card;
 - b) a certified copy of a Nunavut Trust Certificate card, roll number or any other proof accepted by Inuit communities;
 - c) a certified copy of a membership card in a Métis registry recognized by the Métis National Council (Métis Nation of Ontario, the Manitoba Métis Federation, the Métis Nation – Saskatchewan, the Métis Nation of Alberta and the Métis Nation British Columbia);
 - d) proof that an ancestor's name has been entered in the Indian Register according to the Indian Act, or on the band list of an individual band, or on the Inuit roll;
 - e) written confirmation of Aboriginal ancestry from the Department of Indian Affairs;
 - f) written confirmation of membership in a band council which has its own membership code;
 - g) genealogical documentation that shows that a student is descended from the Metis and would make that student eligible for membership in one of the Métis organizations listed under item 3; or
 - h) a declaration of Aboriginal identity by the candidate with supporting documentation from either an official in a recognized Aboriginal organization or a relative in an Aboriginal community.
3. A personal essay describing a history of community experiences within the Indigenous community.
 4. Members of the Indigenous community, faculty, students, and public members will take part in admissions file review and admission interviews.

MD/PhD Program

The MD/PhD program at the University of Toronto provides highly qualified students the opportunity to integrate medical school with intensive scientific training. Its purpose is to prepare clinician scientists for careers in academic medicine. Students who wish to be considered for selection to the MD/PhD program must submit all usual OMSAS application materials.

MD/PhD applicants must also submit the following additional materials to OMSAS (details can be found at www.md.utoronto.ca/admissions/mdphd.htm):

- OMSAS Essay 10, where you are required to describe a research experience in which you played a significant role, the major lessons you learned, and the impact of this experience as you look forward to your future education in research.
- Three letters of reference pertaining to your research performance and potential and suitability for a MD/PhD Program. These letters are in addition to the three letters that are part of the standard OMSAS application.
- An academic Curriculum Vitae (CV). This CV must adhere to the format outlined at the MD/PhD program website: <http://mdphd.utoronto.ca/prospective-students/admissions/>.

All of these required materials are to be submitted through OMSAS and not to our admission offices.

Acceptance

Offers of admission are sent to applicants in the spring or summer prior to the proposed date of enrollment, in accordance with dates published by OMSAS. Acceptance may be conditional upon fulfillment of specific requirements.

Waitlist

Because some applicants who are offered admission do not accept, we maintain a short waitlist for additional potential offers. This is a ranked waitlist, but we will not disclose an applicant's position on the waitlist (absolute or relative). If additional offers are made, we will work down the waitlist until the class is full. We do not skip names on the list. Acceptance of an offer of admission from any Ontario medical school automatically removes you from consideration by all other Ontario medical schools (i.e., you will be considered withdrawn and will be removed from our waitlist).

Final Transcripts

Final transcripts for admitted applicants must be sent directly to the Office of Admissions and Student Finances, not to OMSAS. Details will be included in the offer of admission letter, as appropriate.

Deferrals

Deferrals can be considered only upon application by the candidate at the time that they respond to an offer of admission. Deferrals will be considered by the admissions committee on a case by case

basis. A very limited number of deferrals may be granted in cases of compelling academic or personal circumstance. It is strongly recommended that candidates complete academic programs prior to enrollment, and that applicants apply to the University of Toronto Medical School in the final year of a program. Deferrals will not be granted in order to permit students to complete a four year degree or to complete a graduate degree. Any deferrals granted will generally be for a one year period.

Requirements for Registration

First Aid and CPR

Applicants must also complete a "Standard First Aid" course and a CPR C "Basic Rescuer Course" and be able to produce valid certificates confirming this, before enrollment in the medical program will be permitted. The agency used to provide the training must be recognized by the Workplace Safety and Insurance Board and the Heart and Stroke Foundation.

Immunization

Students are required to be fully immunized before they enter the clinical setting. Proof of immunity is required for all persons undertaking activities in hospitals in Ontario under Regulation 965 of the Ontario Public Hospitals Act. Students who do not submit a completed immunization record will be suspended from clinical training until proper documentation is submitted.

Police Record Check and Disclosure

As all medical students undertake significant portions of their education in settings with exposure to vulnerable populations, students are required to complete a Vulnerable Persons Criminal Record Check, at their own expense, prior to registration in our program. This mandatory process reports any pending criminal charges, or convictions for which there has not been a pardon, as well as any pardoned sexual offences. The Faculty also requests disclosure of any convictions in any jurisdiction and/or any findings of professional misconduct. The Faculty of Medicine reserves the right to revoke an offer of admission or cancel registration based on a review of this information. If you have ever been convicted of a criminal offence for which you have not received a pardon, you are strongly urged to consult with your provincial College of Physicians and Surgeons for advice about eventual eligibility for registration to practice medicine.

Essential Skills and Abilities Required for the Study Medicine

The Faculty of Medicine, in accord with the Ontario Human Rights Code and University Policy, is committed to providing equal access opportunities to all qualified applicants. To fulfill the requirements of the MD degree and to avoid serious risk to the health and safety of patients, students are required to acquire competency in a wide range of knowledge, skills and abilities. Individuals with special needs are advised to contact the Office of Admissions, Faculty of Medicine, University of Toronto, and to carefully review the "Council of Ontario Faculties of Medicine (COFM) Policy Document: Essential Skills and Abilities Required for the Study of Medicine" at: www.ouac.on.ca/omsas/.

Address

Office of Admissions and Student Finances
Faculty of Medicine
University of Toronto
Medical Sciences Building
1 King's College Circle
Toronto ON M5S 1A8
Canada

Telephone: 416 978 7928

Fax: 416 971 2163

Website: www.md.utoronto.ca

Western University

The following are the requirements for admission in fall 2014. Note that the admission policy is reviewed annually and the admission requirements from previous years may not apply. Western University reserves the right to review and change the admission requirements at any time, without notice. For the most up-to-date information on policy, please refer to the Western Academic Calendar at: www.westerncalendar.uwo.ca and the Schulich Medicine Admissions web page at: www.schulich.uwo.ca/admissions/medicine/.

Introduction

The Schulich School of Medicine & Dentistry provides an outstanding education within a research intensive, distributed learning environment where tomorrow's physicians, dentists, health researchers and other scholars learn to be socially responsible leaders in the advancement of human health, locally, regionally and globally.

The Doctor of Medicine Program runs simultaneously from two sites: London and Windsor, Ontario. Each year a portion of the admitted class will complete all of their academic studies through the Windsor site and graduate from Western University. The development of the Windsor site is the result of a partnership between Western University, the University of Windsor, and the London and Windsor hospitals. This program has been built on the strength of clerkship training provided in Windsor through our Southwestern Ontario Medical Education Network (SWOMEN).

Applicants invited for an interview will have an opportunity to indicate their site of preference. When a site reaches its enrollment limit, successful applicants will be offered admission to the available site. Applications for both sites will be processed by the Schulich School of Medicine & Dentistry and Western University, and will be subject to the same admissions criteria.

MD Program Structure

Years One and Two

The first two years of the curriculum will provide students with a solid grounding in basic and clinical sciences. Each systems-based course is composed of crucial subject areas presented in both large and small group formats, which are grounded in and integrate the basic and clinical sciences. These courses include: Introduction to Medicine; Blood; Digestive Systems & Nutrition; Emergency Care; Endocrine & Metabolism; Heart & Circulation; Infection & Immunity; the Musculoskeletal System; Respiration & Airways; Neurosciences, Eye & Ear; Psychiatry & Behavioural Sciences; Reproduction; Skin; and the Genito-Urinary System. Additional courses include: Portfolio; Medical Ethics & Humanities; Epidemiology; Population Health; Health Care Systems; Physician as Leader; and Key Topics in Family Medicine.

Our program offers the opportunity for early patient contact. Patient-Centred Clinical Methods starts in Year One. Patient-centred care places the patient at the centre of all decision-making. Students are encouraged to move to embrace an understanding that extends beyond the disease process to the patient's illness experience with other influences: family, community, economic, social and environmental factors. Each course has a patient-centred component in which the focus is on: the patient-physician relationship, the various roles expected of physicians and professionalism issues. Our clinical and basic science faculty educators teach using cases and often inviting current patients to share their stories with the students. Independent student self-learning is reinforced by small weekly group sessions facilitated by faculty tutors. Materials are available through our outstanding medical library. Both the London and Windsor campuses offer learning resource facilities to support self directed study.

All students better understand care in a regional community of our distributed learning network in Southwestern Ontario - SWOMEN - during Discovery Week at the end of Year One. Students are encouraged to continue to enhance their

learning during their summer break through choices of research programs with faculty, study in a global health location, or through curricular scholarship.

Year Three

During the third-year integrated clinical clerkship, the student is an active member of the clinical care teams in the following medical disciplines: Family Medicine; Medicine; Obstetrics and Gynaecology; Paediatrics; Psychiatry; and Surgery. Each rotation offers students a choice of electives to allow them to explore their own learning plan. Under the supervision of faculty and residents, clerks are allowed a role that is supported through graded responsibility to advance individual patient care, investigation, diagnosis and management within the hospital, community, and outpatient settings. Our clerkship experience is equivalent in both campuses. Some of the core and most of the Family Medicine rotations are offered in our SWOMEN partner sites throughout southwestern Ontario. Each rotation has large and small group learning modules; this allows students the opportunity to meet on a scheduled basis as a class to cover critical non-rotation clinical material.

Year Four

In the latter part of Year Three, students begin to arrange their schedules for Year Four clinical electives in any area of medicine. They have the opportunity of choosing one of our own learning campuses, other Canadian university programs, or any approved international patient care or research facility. Students who undertake any international learning electives must work with our Global Health Office for pre-departure screening, training and post-elective de-briefing. Our Year Four closes (starting in January of the final year) with a capstone course for all students on both campuses – Integration, Consolidation and Enrichment. This course refreshes and advances student knowledge in mandated learning in Communication, Diagnostic and Therapeutics with elective modules in advanced basic sciences (Surgical Anatomy, Medical Physiology, Health Care Systems, Humanities, Genetics, Epidemiology and Critical Care, to name a few). Our students have excellent support through student-led review sessions to prepare for the licensing examinations.

Student Experience

Our medical school is proud of the prominent role students play in student-led course evaluations and supporting improvement to course material and pedagogy. Schulich Medicine has over 100 student-led clubs with faculty supporters in areas from Humanities to Rural Medicine and Surgical Care.

Our student support program – Learner, Equity & Wellness – supports student health, well-being and academic success in both campuses.

Students are encouraged to attend scientific meetings where their research may be presented. There are ample allocations in the schedule for independent and student-planned clinical experiences.

Schulich Medicine is proud of the strong bonds between the London and Windsor campuses for each class through social and academic sessions that demonstrate the “one class one school” philosophy.

Look at our past year further through our Facebook site or review our Undergraduate Medical Education (UME) blog at: www.schulich.uwo.ca/medicine/undergraduate/ume-blog/.

Financial Support

Each year more than \$3 million is distributed to assist medical students with the greatest financial need. Within Schulich Medicine, there are 15 Schulich Scholarships awarded annually (\$20,000/year for four years) as well as several endowment funds available for disbursement in the form of scholarships/bursaries and awards. In addition, there are other university-based awards issued by Western University as well as loans through the Ontario Student Assistance Program (OSAP). Through these and other measures, we aspire to prevent financial considerations from acting as a barrier to any student wishing to study medicine at our school.

Academic Admission Requirements

Enrollment is limited. Admission to the Doctor of Medicine (MD) Program is highly competitive and possessing the minimum requirements does not ensure an interview or acceptance. Individuals satisfying the following requirements are eligible to apply for admission to the first year of the program.

1. Undergraduate Degrees

Applicants must have a four-year degree or equivalent from a recognized university. Applicants may be in the final year of a four-year degree at the time of application. There is no preference given for the undergraduate program of study and there are no course prerequisites.

Applicants who have earned a degree may elect to continue in full-time undergraduate studies. Only the first such “special year” taken by the applicant will be considered for determination of the grade point average (GPA). A special year will only be considered if it contains five full or equivalent courses (30 credit hours) taken between September and April. First-year courses, repeat/antirequisite courses, and second-year courses that do not require a first-year prerequisite are not acceptable in the “special year”.

Applicants who embark on a second undergraduate degree program are allowed to apply only during the final year of their second degree program, which must be a four-year degree. In this situation, GPA consideration will be based only on the two best years of the second degree program. Applicants who are given a conditional offer must complete all program requirements for the second degree prior to registration in the MD program. Students who complete a second undergraduate degree within one year of full-time studies must register in five full or equivalent courses. In this situation, at least three of the five courses must be at the third- or fourth-year level, and first- and second-year courses that do not require a first-year prerequisite may only be included within the five full courses if absolutely mandatory for the second degree program.

Graduate students are required to have completed all requirements for their graduate degree, and their thesis (if required) must have been submitted for defense by the examination committee prior to registration in the MD Program. Individuals who are currently enrolled in graduate studies at the time of application will be required, as a condition of the admissions offer, to supply a letter from their supervisors by June 1 indicating that they will be able to meet this condition.

2. GPA

The GPA minimums are reset each year. Applicants must meet or exceed this minimum in each of two undergraduate years of full-time study (one of which may be the current year). Full-time study is defined as five full or equivalent courses with 30 or more credit hours, taken between September and April.

To be considered, each year must contain at least three full course equivalents whose published academic level is at, or above, the year of study (for example, in third year, at least

three full course equivalents must be at the third or fourth year level). Note, only **one** full pass/fail credit will be permissible in each of the two years being considered for the GPA.

3. MCAT

MCAT minimums are reset each year. Applicants must meet or exceed these thresholds in their most recent writing of the MCAT (which must be no more than five years prior to the application deadline of October 1, 2013). Applicants from designated counties in Southwestern Ontario (Grey, Bruce, Huron, Perth, Oxford, Middlesex, Lambton, Chatham-Kent, Elgin, Essex, and Norfolk Counties) must meet the same overall score but are afforded some flexibility for individual component scores.

All applicants must arrange for verified results of the MCAT to be submitted directly to the Ontario Medical School Application Service (OMSAS).

Non-Academic Requirements

1. Citizenship

Applicants must be Canadian citizens or permanent residents of Canada.

2. Confidential Assessment Form

Any three persons who, in the opinion of the applicant, will give an informed critical assessment will be acceptable as referees.

3. Interview

Select applicants will be invited for an interview. Applications of individuals who satisfy the academic requirements, as determined by the Admissions Committee each year, will be reviewed carefully and will receive consideration for an interview. The admissions interviews are structured, standardized 45-minute interviews with a panel of three representatives: one faculty member/physician, one senior medical student, and one community representative.

4. Proficiency in English

The Schulich School of Medicine & Dentistry reserves the right to deny admission to any applicant whose facility in written and spoken English is judged to be inadequate.

5. Basic Life Support Training

Applicants should complete training in Standard First Aid and a CPR Basic Rescuer course (Level C), and be able to produce valid certificates before enrollment in the medical program.

6. Statement on Potential Health Risks and Immunization Requirements

Students in the Schulich School of Medicine & Dentistry will be required to care for persons with infectious diseases (including Hepatitis B and HIV) should they be assigned to them. Students accepted into the medical program will be sent complete documentation regarding health status policies and immunization requirements. Documentation of immunization and tuberculin status will be required.

7. Police Record Check and Vulnerable Sector Screening

All medical students will interact with vulnerable populations through the course of their academic programs. In recognition of the requirements of clinical agencies to ensure that medical students do not place vulnerable populations at risk, the Schulich School of Medicine & Dentistry requires that all students provide, as a condition of their admission into the MD program, a current police record check and a Vulnerable Sector (Position) Screening. At the beginning of each subsequent academic year in the MD program, students will be required to sign a criminal record and disclosure form to confirm that there has been no change in the information contained in the police record check.

In the rare instance where an applicant does not receive “all clear” status, the applicant may request a hearing before the Police Record Check (PRC) Committee. The PRC Committee’s decision is final.

Any applicant who has been convicted of a criminal offence for which he or she has not received a pardon is strongly urged to consult with his or her provincial College of Physicians and Surgeons, as medical graduates with criminal records may not be eligible to receive licensure to practice medicine.

Key Dates and Deadlines (for the 2013-2014 Admissions Cycle)

Sunday, September 15, 2013

Last date to register for an account with OMSAS.

Tuesday, October 1, 2013 (4:30 p.m. EDT)

Last date to submit an application to OMSAS. There are no exceptions.

February 2014

Minimum GPA and MCAT scores are posted.

Saturday, March 1 and Sunday, March 2, 2014

Saturday, April 4 and Sunday, April 5, 2014

Interview dates for Schulich Medicine.

Tuesday, May 13, 2014

First round of offers of admission.

End of August 2014

White Coat Ceremony.

End of August to Early September 2014

Orientation and start of MD Program.

Health Care Improvement in Southwestern Ontario and Indigenous Communities

As a component of its mandate, Schulich Medicine will give special consideration to applicants who have indicated on their OMSAS application that they are from designated communities in Southwestern Ontario (Grey, Bruce, Huron, Perth, Oxford, Middlesex, Lambton, Chatham-Kent, Elgin, Essex, and Norfolk Counties) and/or from the Indigenous communities.

The Southwestern Ontario Medical Education Network (SWOMEN) is a partnership of more than 40 communities throughout Southwestern Ontario that provides rural/regional medical education and training experience to undergraduate and postgraduate trainees from the Schulich School of Medicine & Dentistry.

The clinical clerkship, or third year of the medical program, is constituted so that all clerks will be expected to spend time outside of London or Windsor in the community teaching sites. It is important that applicants to the Schulich Medicine undergraduate program understand that they will be mandated to spend part of third year away from London or Windsor. There are no exceptions to this policy. By accepting an offer of admission to this program, you are consenting to participate fully in this approach to learning. These community rotations can be undertaken during Family Medicine, Obstetrics & Gynaecology, Paediatrics, and Psychiatry clerkship training.

The Schulich School of Medicine & Dentistry is committed to increasing the number of First Nations, Métis, and Inuit physicians. The Schulich School of Medicine & Dentistry has established the Indigenous Admissions Committee to increase the enrollment of Indigenous students in Medicine and to provide Indigenous applicants and students with support

and counselling to facilitate their success in medical school. Schulich Medicine has designated three seats in each entering class for First Nations, Métis and Inuit students. Applicants self-identified as Indigenous persons and one of Canada's First Peoples who wish to be considered for the designated seats must provide official documents of Indigenous status or proof of ancestral Indigenous origin to OMSAS. Such applicants must submit additional letters of support from Indigenous communities or organizations. Applicants will be assessed on a balanced portfolio that includes: academic achievements, MCAT scores, and evidence of long-term involvement in the Indigenous community. For more detail about the types of documentation needed and the deadlines for this documentation, please see the Personal Information section of the document entitled OMSAS 2014 Ontario Medical Application Service.

Only in exceptional circumstances will applicants with a GPA of less than 3.30 or MCAT score below BS 8, PS 8, VR 8, WS O be considered for the designated seats. Applicants invited to an interview will be welcomed by an interview panel consisting of an Indigenous physician, Indigenous community member and senior medical student.

First Nations, Métis, and Inuit applicants and students considering a future career in Medicine are encouraged to contact the Admissions Office for further information and counselling.

Email: admissions.medicine@schulich.uwo.ca
Telephone: 519-661-3744
Website: www.schulich.uwo.ca/indigenous/

Combined Programs

1. MD/PhD Program

A maximum of three (3) seats will be set aside each year for applicants to the MD/PhD program.

For further information, please visit the MD/PhD Program website at: www.schulich.uwo.ca/medicine/MD_PhD/.

2. MD/BESc Program

A maximum of three (3) seats are available each year for applicants to the MD/BESc program who are deemed competitive with the general pool. Note that only applicants who are pre-registered in the MD/BESc program in the Faculty of Engineering at Western University are eligible for these seats. Admission to the Engineering part of the combined program does

not guarantee admission to the MD part of the program. The combined program is available in conjunction with the Biochemical, Civil, Electrical, Mechanical, Software, and Integrated Engineering programs.

For further information, please visit:
www.schulich.uwo.ca/admissions/medicine/specialprogramsfaq/.

3. Oral and Maxillofacial Surgery/MD/MSc Program

A maximum of one seat is available each year for applicants to the OMFS/MD/MSc program.

For further information, please visit:
www.schulich.uwo.ca/dentistry/oralmaxillofacialsurgery/.

Additional Information for Applicants

1. Admission and Application Policies

The maximum number of places available in first year is 171 (133 in London, 38 in Windsor).

Following the final date for application, an applicant may file any supplementary information relevant to the application with the Schulich School of Medicine & Dentistry, Western University, on or before the last day of May in the year following submission of the application.

Applicants may request a review of the decision of the Medicine Admissions Committee, provided that such a request is based upon new and significant information pertinent to the application. This request must be filed with the Admissions Office, Schulich School of Medicine & Dentistry, Western University, no later than two weeks after the issuance of the original decision. The request should contain information not available to the applicant prior to the last Wednesday in May in the year following submission of the application. This request will be forwarded to the Executive of the Admissions Committee, whose decision is final.

2. Co-op Programs and Clinical Placements

All degree programs that have a co-op or clinical placement component are dealt with on an individual basis. If you have questions about how this is considered, please email: admissions.medicine@schulich.uwo.ca.

If applicants are enrolled in a co-op degree program their academic course work will be considered as follows:

- The two years considered for GPA purposes will be the best two academic years with a full course load (five full or equivalent courses). Note that an “academic year” in this case will consist of the two semesters that combine to complete one of the mandatory “years” of the program (e.g., a student’s third year may consist of courses taken September to December and May to September, while the student is registered by their university as a third-year student). Two semesters belonging to different academic years of study will not be considered.

Applicants registered in co-op programs should submit a separate letter that specifies the schedule of their academic and work terms **if this information is not clear from their transcript**. This letter should be sent directly to Admissions, Schulich School of Medicine & Dentistry.

3. Graduate Students

Graduate students are required to have completed all course requirements for their degree, and their thesis (if required) must be submitted for defense to the examination committee prior to registration in the medical program. Candidates who are offered admission to the MD program will be required to have their supervisor submit a letter by June 1 indicating that this requirement will be met.

Western does not take graduate courses into consideration for the GPA; only undergraduate years are used.

Applicants who are currently enrolled in a Masters program are encouraged to make inquiries about our MD/PhD program: www.schulich.uwo.ca/medicine/MD_PhD/.

4. Repeat Courses

Schulich Medicine does not accept repeat courses. If a course is repeated, the course is not counted in the course load for that year, nor is it factored into the GPA calculation for that year. Therefore, if you take five full or equivalent courses but one of them is a repeat course, that year will be considered to have less than a full course load and is not suitable for GPA calculations.

5. Summer Courses

Summer courses will not be counted in the overall GPA for interview and admission consideration and will not be counted as part of the September to April course load.

6. Disability and Admission to Medicine

The Schulich School of Medicine & Dentistry, in accordance with the Ontario Human Rights Code and University Policy, is committed to the provision of equal access opportunities to all qualified applicants. To fulfill the requirements of the MD degree and to avoid serious risk to the health and safety of patients/clients, students are required to acquire competency in a wide range of knowledge, skills and abilities. Individuals with special needs are advised to contact Admissions, Schulich School of Medicine & Dentistry, Western University, and to carefully review the “Council of Ontario Faculties of Medicine (COFM) Policy Document: Essential Skills and Abilities Required for the Study of Medicine” at: www.ouac.on.ca/omsas/.

7. Transfer Students

The structure of the medical curriculum at the Schulich School of Medicine & Dentistry is such that transfer from another Canadian medical school for advanced standing can be considered only in very exceptional cases and is subject to space being available. Applicants considering transfer must first contact Admissions. Schulich Medicine does not accept advanced standing or transfers from non-Canadian medical schools.

8. Foreign Courses/Grades

Canadian citizens or permanent residents of Canada who have completed their undergraduate-level university education outside of Canada may apply to the Schulich MD program.

Candidates who are in this situation must have their foreign transcript assessed by World Education Services (WES). Please see the “Transcripts: Assessment of International Academic Credentials” section in the OMSAS booklet for details on what is required for this process.

9. Candidates from Accredited Degree Granting Institutions

Candidates with acceptable standing at accredited degree-granting institutions may be considered for admission provided that the content of studies completed is equivalent in content to the courses offered by Western and meets the requirements of the program to which the student has applied. The University will review other candidates on an individual basis. Admission in all cases is competitive.

10. Tuition and Deposit

A non-refundable deposit of \$1,000 is required at the time of an acceptance. The deposit will be put toward tuition fees.

For the most accurate and up-to-date information, visit: www.schulich.uwo.ca/admissions/medicine/.

Applicants submitting false information will be subject to disciplinary action in accordance with Western University policy.

Address

Admissions
Schulich School of Medicine & Dentistry
Western University
Elborn College, Room 2163
1201 Western Road
London ON N6G 1H1
Canada

Telephone: 519-661-3744
Fax: 519-850-2360
Email: admissions.medicine@schulich.uwo.ca
Website: www.schulich.uwo.ca



OMSAS 2014

Ontario Medical School Application Service

Applicant's Checklist

Before submitting your application, ensure that you have verified the following:

- Have you requested that the registrar's office send transcripts to OMSAS for all course work prior to the current academic year (for all postsecondary institutions other than Ontario universities)?
- Have you written the MCAT (if required) and requested that your scores be released to OMSAS?
- Have you requested confidential assessments using the forms provided?
- Have you provided a copy of your Canadian Immigration Record of Landing or Permanent Resident card (if applicable)?

Ce document est également disponible en français.

To obtain this document in an alternative format, contact the:
Ontario Universities' Application Centre (OUAC)

